

**TOWN OF SPRINGFIELD  
SELECTBOARD HALL – 96 MAIN STREET – THIRD FLOOR  
REGULAR SELECTBOARD MEETING  
MONDAY, November 14, 2022**

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**APPROVED MINUTES**

**A. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

Chair, Kristi Morris, called the meeting to order at 6:00 pm. Pledge of Allegiance was recited, and Roll Call was taken.

Selectboard Members: Chair Kristi Morris, Vice Chair Michael Martin, Everett Hammond, Walter Martone, and Crissy Webster were present in-person.

Administration: Town Manager Jeff Mobus, Town Clerk Barbara Courchesne, Public Works Director Jeff Strong, Parks and Rec Director Chris Merrill were present in-person. Road Foreman Don Turner, Finance Director Cathy Sohngen, and Library Director Sue Dowdell joined via Zoom.

School Board Liaison: Steve Karaffa was not in attendance

**B. MINUTES**

1. Public Hearing – October 24, 2022
2. Regular Selectboard Meeting – October 24, 2022

**MOTION: Michael Martin moved to approve the two sets of minutes as printed and distributed with amendments.**

**Seconded by: Walter Martone**

Everett Hammond requested correction that **he was present** during the regular Selectboard meeting but was listed as absent.

Walter Martone requested an addition to the first paragraph, the seventh line down where it has in quotes "on Public", he would like to add to the beginning of that **"for art on public property"** to clarify that. Walter Martone additionally requested addition to the next page in the first full paragraph to start out with **"Everett Hammond joined the meeting"**, because that's about when he came into the public hearing and was his first comment.

Walter Martone requested correction to the Regular Selectboard Meeting minutes on page four at the very bottom, the third line up, "bott" to **"bottom"**. Walter Martone additionally requested correction on page seven under Item 5, the third paragraph down at the very end the sentence was not finished, "how they find **new businesses**". Walter Martone then requested correction two lines after that "noting they are **erected**" should be **rented**. Walter Martone lastly requested correction on page thirteen, under H. COMMITTEE REPORTS AND ANNOUNCEMENTS, "TACK" should be **"TAC"**.

**Vote: 5-0, unanimous**

**C. ANY REQUESTED ADDITIONS TO THIS AGENDA**

No additions to the agenda.

**D. NEW BUSINESS**

**ITEM #1** Act on Committee Appointments

Town Manager Jeff Mobus presented the Act on Committee Appointments included in the meeting packet.

**MOTION: Crissy Webster moved to appoint Crystal Stevens to the Inclusion Committee.**

**Seconded by: Michael Martin**

Walter Martone introduced himself to Crystal Stevens who joined via Zoom, as the Selectboard liaison. Walter Martone added that he would send her an email regarding the meeting this week that will include the agenda. further added that they have an event planned for Thursday this week and he would send her a flyer about that.

Town Clerk Barbara Courchesne added that Crystal Stevens needs to come in to see her before the meeting to take the oath of office.

**Vote: 5-0, unanimous**

**ITEM #2** Act on Catering Permits – Black Rock Steak House

Town Manager Jeff Mobus presented the Act on Catering Permits – Black Rock Steak House included in the meeting packet.

**MOTION: Walter Martone moved to approve the two permits.**

**Seconded by: Everett Hammond**

Town Manager Jeff Mobus added that they needed to include granting authority for the Town Clerk to approve through the online portal. Walter Martone agreed to that addition to the motion.

Chair Kristi Morris requested to clarify the location Garden Club Tree Lighting on the 18<sup>th</sup> was being held at the Great Hall. Town Clerk Barbara Courchesne confirmed it was at the Great Hall. Chair Kristi Morris just wanted to clarify for the public it was not the tree lighting downtown.

**Vote: 5-0, unanimous**

**ITEM #3** Act on Annual Report Bid

Town Manager Jeff Mobus presented the Act on Annual Report Bid included in the meeting packet.

Everett Hammond inquired if they needed to do a motion under the purchase policy due to amount. Town Manager Jeff Mobus replied that this has always been brought to the board and noted that Everett Hammond was correct it was under \$10,000.00. Town Clerk Barbara Courchesne added the past three or four years it has been under \$10,000.00 approximately, it used to never be, and they just kept up with bringing it to the board. Town Clerk Barbara Courchesne further added that last year they had two quotes, but this year they only had Springfield Printing.

**MOTION: Everett Hammond moved to accept the bid from Springfield Printing Corporation for \$6,946.00, with the additional charge of \$180.00 for the high-resolution PDF, totaling \$7,126.00**

**Seconded by: Walter Martone**

**Vote: 5-0, unanimous**

#### **ITEM #4** Working Communities Challenge – SRDC

Town Manager Jeff Mobus presented the Working Communities Challenge – SRDC and introduced WCC Coordinator/Business Navigator Amanda Sidler and Executive Director Bob Flint of Springfield Regional Development Corporation who were present in-person. Town Manager Jeff Mobus passed the presentation to Amanda Sidler to present a PowerPoint presentation provided at the time of the meeting.

Amanda Sidler presented the PowerPoint and provided an update for what they have been doing for the past year. Amanda Sidler described the grant opportunity The Working Communities Challenge, is a three-year grant provided by the Federal Reserve Bank in Boston to communities around New England, adding that the Springfield region was one of the first to receive this in Vermont. Amanda Sidler went on to describe that since then there have been eight communities that have received the grant, we received ours last year in 2021. Amanda Sidler added that the unique thing about this grant is the communities that have received this grant are allowed to define their missions and goals, as well as experiment with different solutions to address challenges that they have specifically identified to their communities. Amanda Sidler further added that the Springfield team's mission is to increase workforce participation by addressing the systemic barriers that prevent typically low- and moderate-income individuals from finding and maintaining employment. Amanda Sidler clarified that when speaking of the Springfield region, she is speaking of the Springfield Human Services district that includes sixteen towns, both parts of Windsor and Windham County.

Amanda Sidler stated that prior to receiving this grant, members of their core team got together to identify the primary barriers that they found impacted people's ability to maintain employment and that five things that rose to the top being transportation, childcare, housing, technology/education, and recovery/substance use disorder, she was sure was not surprising, and noted it has been exasperated by the pandemic. Amanda Sidler added that the Working Communities Challenge is designed to be a cross sector collaboration and shared a few organizations that they are working with and noted they are working with many others and believes they are close to 30 if not more at this point. Amanda Sidler further added that everyone participates to varying degrees, with SRDC serving as the backbone and she is the Initiative Coordinator and they have several individuals from SRDC serve as core team members as a steering committee and they also have designated subcommittees focused on specific barriers.

Amanda Sidler went on to describe that for the cross collaboration a main thread that runs through all of their work is creating what they like to call their no wrong door approach, which is a holistic wrap around workforce system so when an individual does encounter one or multiple barriers whether they go to a trusted person within a service organization or within their employer they can find solutions and resources to those challenges and it's easy for those individuals who are part of that system to also find those. Amanda Sidler added that oftentimes the challenges that they are siloed and treated as such so they are trying to strengthen those lines of communication and research sharing and also collaborating on finding solutions.

Amanda Sidler added that they have done a lot in the last year and provided an update on some of the items discussed the last time she presented to the Selectboard, the first being the Employer Resource Group and described it as a project that was born out of the pandemic, they wanted to provide an opportunity to employers to learn about resources and hear from one another. Amanda Sidler described that it has morphed into a monthly workshop, and they bring in content experts to address issues around improving job listings or the impacts of childcare on employment, they try to pick topics relevant to both employers and that pertain to the barriers they (SRDC) are trying to address. Amanda Sidler added it is free and open to all employers in the sixteen participating towns and they meet on the third Wednesday of every month. Amanda Sidler further added that they are still meeting virtually at 9 am, and this Wednesday (11/16/2022) is their November meeting and they will be talking about compensation planning as we go into the unexpected economic circumstances of 2023, adding that is available for individuals to register through their website and Facebook page.

Amanda Sidler discussed they started a research study last fall, when they began this process, they wanted to create their own data around the areas they were interested in, Vermont being a rural state with a small population it is difficult to find statistically valid data especially because they are crossing two counties, so they developed a survey last fall. Amanda Sidler shared a couple of points from the survey the first question they asked participants was "Has your employment status changed in the last two months?", and the survey is released every eight weeks and consistently roughly 10% of the respondents say "Yes, my employment has changed". Amanda Sidler added that they have about 110 people registered to participate and in the last year 60% of their participants have changed their status. Amanda Sidler further discussed they also asked, "Regardless of your employment status, are you seeking employment?", which consistently fluctuated between 20-30%. Amanda Sidler added that the largest proportion of those individuals are already employed full-time and it's typically around ¼ of respondents that are seeking employment. Amanda Sidler noted that when they ask what is driving that need for changing employment the three biggest things are skillset, pay, and schedules, which mirrors what they have been hearing with the Great Resignation.

Amanda Sidler discussed that childcare and transportation barriers are steadily increasing, adding that she is hearing this from community members and employers, and their partners are hearing this as well, noting that the data is reflecting that which she attributes this to inflation. Amanda Sidler added that they asked individuals how this problem is manifesting in their lives and cost is a factor but also there are many situations where a family with multiple working adults will be reliant on one vehicle, noting that can also be attributed to cost, but if that one vehicle fails or the person that is driving gets sick that can be an impact multiple people's employment. Amanda Sidler further added a positive thing in the world of transportation is their subcommittee has been working for the last year on a micro transit feasibility study and recently the Town of Windsor was awarded a micro transit pilot. Amanda Sidler described this micro transit pilot as a three-year pilot that will be an uber like on demand system and they are hoping this will be a new innovative strategy for addressing transportation issues in rural communities and their hope is that if it is a successful model, it could potentially be modeled in other areas in our region.

Amanda Sidler discussed that the childcare barrier has dropped due to school being back in-session but noted that it was a red herring as they are not actually seeing childcare being reduced as a barrier, for those that are participating in the study the people that are unemployed site that childcare is a major factor impeding them from finding employment. Amanda Sidler added that we are just starting to see the childcare crisis and just starting to learn about it, adding that this is a really complex issue, and they are trying to address it in multiple ways. Amanda Sidler further added that one of the first resources, when they received their grant was to create a Childcare Assistance Fund and their goal with this was to help families who have the financial burden of childcare to make sure parents or guardians can maintain their status in the workforce by addressing a back bill or to help families reengage by covering future costs. Amanda Sidler noted they have since discontinued this fund as the demand for it steeply declined over the course of 2022, but during the eighteen months this was available for their partners at the Parent Child Center they served twenty-six families throughout the region, and it totaled just over \$20,000.00. Amanda Sidler further noted that the childcare subcommittee estimated that in Springfield region families spent roughly 18% of their annual income on childcare costs and added that she believes it is more like 20 or 25% but the Department of Children and Families recommends that families should spend no more than 7% of their annual income.

Amanda Sidler discussed that cost is still a huge factor for families and limited availability and scheduling continue to be things they hear the most. Amanda Sidler added that those three issues are not just for the families that are trying to maintain their employment, the system is broken for everyone involved, the providers, the staff, and the employers that need that system to function so their employees can engage fully in their work. Amanda Sidler further added that their Child Care Counts Coalition (which is their subcommittee) is really focused on trying to provide support in multiple areas while being cognizant of the changes that are happening on a national and statewide level, so they are looking at ways that they can support the early childcare development workforce.

Amanda Sidler discussed that prior to the pandemic Let's Grow Kids did a study and our region needed to increase its workforce by 106%, adding that is 126 new staff members in the childcare workforce. Amanda Sidler added that since the pandemic we have lost a large portion of those people. Amanda Sidler further added that they are also trying to create better access to resources for childcare providers as well as creating them. Amanda Sidler then added that in our region due to its rural nature, we are heavily reliant on home-based providers, roughly 50% made up of center-based care and then home-based care, adding that we need that home-based care because of infrastructural constraints. Amanda Sidler further discussed that many of our homebased providers are right on the cusp of retirement, so we need to bolster that care or in the next couple of years we will see another steep decline in the childcare crisis of availability.

Amanda Sidler lastly discussed their free laptop program for individuals that are seeking employment or to advance their education to enhance their employment, they provide them with a device that has been refurbished by their partner at the River Valley Tech Center and the Federal Reserve bank has donated over 60 devices to this. Amanda Sidler added that through this program they realized that when we all switched to a virtual world a lot of people got left behind and having a laptop was a major resource for being able to connect with not only employment but with their communities, noting that the staff at RTC realized that many people didn't know how to use their device fully so the Working Communities Challenge collaborated with their partners at Sevca and Vermont Adult learning to create a digital literacy course. Amanda Sidler further added that the program is a six-week course that has been offered both in the Spring and in the fall and it has had a very robust participation, noting that for individuals who live in our working community's region they were actually able to receive a device, so all the participants learned on a WCC device and were able to take it away. Amanda Sidler then added they are currently working on reaching back out to individuals who have had their device for a year or more to learn about how that impacted their life or where they are with their employment goals and then to see if there are other resources, they need to achieve their goals and how they can support them.

Further discussion ensued that more information was available on their webpage and Facebook page. Additional discussion ensued regarding the laptop program as well as childcare costs causing people to leave employment.

Library Director Sue Dowdell via Zoom mentioned that she had attended a couple of the webinars that they have done and added that they were very well done. Sue Dowdell then added that she wanted to make people aware that our Labor Department did not currently have an office in Springfield, as she had to refer people to the Brattleboro office to make an appointment and then they come up specifically for that person, which is a barrier for many of our people who are looking for work. Bob Flint confirmed that the Department of Labor office has been short staffed and discussed their involvement in the program and they are looking to integrating them back in and getting the office on Main Street back open as staffing permits.

Jules O'Guin via Zoom inquired about the studies they are doing about transportation needs in the area and if they would be willing to share that information as they are on the Planning Commission and they will be working on the Town Plan, noting that information will be useful to them. Amanda Sidler replied that the micro transit study was completed in March or April and would be happy to share the report with them.

Further discussion ensued regarding the employment study and it's participants and how they were selected for the study.

#### **ITEM #5** Act on Police Weapons Bid

Town Manager Jeff Mobus presented the Act on Police Weapons Bid included in the meeting packet.

Michael Martin wanted to compliment them on the report that was written, it was very informative, and they went through the process of why they chose Glock and 9mm, adding that all of the recommendations seem to be very straight forward, reasonable, and thoughtful. Michael Martin sighted concerns about the Manager's summary in comparison to

the original request and asked that they nail something down before they make a motion. Michael Martin added that the Manager is requesting that they approve the purchase up to the \$21,500, however the Chief had recommended an initial purchase of 12 setups with 10 in the subsequent year. Michael Martin inquired if that is the way they want to do this and noted staffing level is low right now. Michael Martin further inquired how many officers require weapons right now and Town Manager Jeff Mobus replied that we have eight officers.

Michael Martin inquired what the funding for full employment was and Town Manager Jeff Mobus confirmed funding is at eleven officers, not including the Chief and Lieutenant, so the funding would be thirteen total. Michael Martin then inquired if they (Chief and Lieutenant) are issued weapons and Town Manager Jeff Mobus confirmed. Michael Martin requested to refine this and confirmed if it was his (Town Manager's) intent that they spend all of the drug forfeiture money on the purchase of these weapons. Town Manager Jeff Mobus added that we could, but they would see when they get to the safety update that they have three new applicants for the Police Academy in February, that have passed the MMPI, and the physical test and we know we have two slots and are trying to get a third slot. Town Manager Jeff Mobus added they have also received an application from a currently certified officer, so you can be up to eleven very quickly plus the two in the pipeline.

Town Manager Jeff Mobus added that he was fine if they limit it to the number of officers we have and order them as needed. Michael Martin added that the money is not going to go away but if there is another greater need that comes up, he would rather reserve the funds. Town Manager Jeff Mobus agreed that it made sense. After further discussion Michael Martin requested that he (Town Manager Jeff Mobus) make a recommendation that they order fourteen at this time.

Chair Kristi Morris confirmed that the amount would then be \$18,340.00. Town Manager Jeff Mobus added that there will also be some money back for trade-ins. Walter Martone inquired that the quote was based on a quantity of twenty and if they start cutting that in half would it affect the quote. Town Manager Jeff Mobus replied that fourteen instead of eighteen won't be a drastic change.

Everett Hammond inquired if we had a time-limit to spend the drug forfeiture money as some communities have a time-limit. Town Manager Jeff Mobus confirmed that we do not have a time-limit and have been accumulating it since he worked for the Town the other time.

**MOTION: Michael Martin moved to approve the purchase of fourteen of the Glock-LE 45s including accessories as indicated, at a cost of \$1,310.00 for a total price not to exceed \$18,340.00.**

Walter Martone inquired if they were including money for the ammo. Town Manager Jeff Mobus suspected that the trade-in money would offset the ammo.

**Seconded by: Walter Martone**

Michael Martin added that is why he added the statement of "not to exceed \$18,340.00" because the trade-ins are about \$2,100.00.

Chair Kristi Morris restated the motion as "to authorize the Police Chief to dispense money from the drug forfeiture account to purchase fourteen new handguns at a cost of \$1,310.00 a piece totaling \$18,340.00.

Doug Johnston in-person recalled that at one time there was a part-time officer and noted he did not know if they still had one but believed they (the part-time officer) needed to be included. Doug Johnston sighted concerns regarding the packet where his name was mentioned, "the department purchased 20 weapons at the time however currently has 19 due to former Chief Johnston not returning one", and he wanted to clarify that as it could be interpreted many different ways. Doug Johnston stated that it was given to him, and he asked the firearms instructor about when they would come

to collect it and he (the firearms instructor) said it was taken off the inventory and the Town's given it to you. Doug Johnston objects the way it was written as it could be interpreted many different ways.

Doug Johnston inquired if regarding the weapons, they were following the National Institute of Justice Baseline Specifications for Law Enforcement Service Pistols with Security Technology, adding that the survey was put out in November 2016. Town Manager Jeff Mobus responded that regarding his first item, there currently is a part-time certified officer, but his certification is iffy as he has not worked for them for two years. Town Manager added that he was not Town Manager when he (Doug Johnston) left but certainly does believe what he (Doug Johnston) said was true and accurate and has no problem getting that corrected. Town Manager Jeff Mobus further added regarding the last item regarding the standards he did not have an answer for that.

Everett Hammond added that he would like to know the answer to the Specification question brought up by Doug Johnston and know that they were following that. Further discussion ensued regarding making an amendment to the motion or the original Board member that made a motion can withdraw and make a new motion to include that. Additional discussion ensued regarding not having the knowledge of the item and believed that if they included that they should have the information on it. Chair Kristi Morris added that he believed moving this forward and ascertaining the information would be the way to go to not confuse or compound it with information they will not have tonight.

Michael Martin asked Mr. Johnston what the standard was he referred to. Doug Johnston replied it was the National Institute of Justice Baseline Specifications for Law Enforcement Service Pistols with Security Technology. Chair Kristi Morris inquired if he (Doug Johnston) could explain what that was. Doug Johnston replied it was a study they have for law enforcement officers for their officers. Chair Kristi Morris inquired if he could explain what the security is if it was the holster. Doug Johnston replied that it could be the holster, or it could also be the safeties on the weapon itself. Chair Kristi Morris responded which they have currently. Doug Johnston added that he did not know what they were buying and was not familiar with Glocks and was not opposed to them getting new weapons.

Doug Johnston stated that if they are going to be purchasing new weapons, they should meet the standards. Walter Martone stated that he understands this is a safety issue and we are probably beyond the point where safety is willing to be jeopardized, adding that he would be comfortable if that question was raised to the Chief and that the Manager is satisfied with the response that the Chief provides as to "Yes we are" or "No we are not and here's why we are not" and if that answer satisfies our Town Manager he would be comfortable going forward.

Town Manager Jeff Mobus added that he understood, and he won't sign the purchase order until he had that information.

Jim Fog via Zoom confirmed that if he heard correctly the Chief opted to buy Glocks. Discussion ensued that the information was provided in the packet this evening which was on the website (Town's website). Michael Martin answered that Jim was correct. Jim Fog stated that someone raised the question regarding what kind of safety they have and added that Glocks have an integral safety built into the trigger and there is no specific other safety on them, nor do they have an exposed hammer, so they will not operate single action, only double action. Jim Fogg further added that is sometimes sighted as a safety concern.

**Vote: 5-0, unanimous**

#### **ITEM #6** Safety Update

Town Manager Jeff Mobus presented the Safety Update included in the meeting packet.

Town Manager Jeff Mobus announced that the Police Department can do fingerprinting again, anyone needs to do fingerprinting they should contact the Police Department to setup an appointment.

Walter Martone stated that he was especially pleased to hear that he was exploring the ability for taking on a contract for expanded dispatching and recalled that when he was on the Budget Advisory Committee, Chester was leaving us and going to the State. Doug Johnston requested to make a correction to what Mr. Martone stated, that it was the Chester Fire Department that went to Hartford and the Chester Police Department used to do their own dispatch, but the State took it over. Further discussion ensued that it was the Chester Fire Department we had the contract with, it was roughly \$20,000.00, and the reasons behind them contracting with someone else.

**ITEM #7** Covid Update

Town Manager Jeff Mobus presented the COVID update included in the meeting packet.

Chair Kristi Morris noted that the RSV (Respiratory syncytial virus) in younger children and Flu symptoms have been also increased and are still present, adding that Vermont on the National maps still looks low but cautions people to stay cautious regarding interacting with sick people, or if you know you are sick to stay home. Town Manager Jeff Mobus added that Rescue Inc is still providing vaccinations at Riverside Tuesday mornings from 9-noon and Friday afternoons 3-6. Library Director Sue Dowdell via zoom, announced that the library still has some free COVID tests for anyone that needs them provided by the Department of Health. Chair Kristi Morris additionally added that Rescue Inc was providing COVID testing kits at Riverside when he last went but was unsure if they were still offering them.

**E. FINANCIAL REPORTS**

FY2022 Warrants to November 10, 2022 – copies on website

Town Manager, Jeff Mobus stated that any questions regarding these warrants should be directed to the Finance Director, Cathy Sohngen.

**F. MANAGER'S REPORT**

Town Manager Jeff Mobus presented the Manager's Report included in the meeting packet.

Town Manager Jeff Mobus reminded everyone that the Overnight Parking Ban is now in effect, it runs November 1<sup>st</sup> to April 15<sup>th</sup> of every year, requesting people to not park on Town roads overnight to aid in snow removal. Town Manager Jeff Mobus also reminded people they are not allowed to shovel or plow snow into Town roads.

Discussion ensued regarding the State's bid window and how it effects projects.

**G. FUTURE AGENDA ITEM PROPOSALS**

No future Agenda Item Proposals.

**H. COMMITTEE REPORTS AND ANNOUNCEMENTS**

Walter Martone announce that the Declaration of Inclusion Committee is holding a housing workshop really focused on renters and landlords to let them know about their rights and also programs that are available to assist both parties on November 17th 6:00 pm-7:30 pm in the Selectboard Hall and via Zoom, this event is posted on the Town's website.



**I. OTHER MINUTES & CORRESPONDENCE**

Chair Morris read aloud the list of Other Minutes and Correspondence and noted these are all available online.

1. Airport Commission – Minutes of September 22, 2022
2. Cemetery Commission – Minutes of November 2, 2022
3. Inclusion Committee – Minutes of October 26, 2022
4. Library Board of Trustees – Minutes of October 25, 2022
5. Library Board of Trustees – Minutes of November 8, 2022
6. Planning Commission – Minutes of November 2, 2022
7. Springfield On The Move – Annual Meeting Minutes of September 27, 2021
8. Springfield On The Move – Minutes of September 15, 2022
9. Springfield Senior Center November 2022 Newsletter
10. Trails & Rural Economy Advisory Committee – Minutes of October 27, 2022
11. Wastewater Treatment Plant Monthly Activity Report for October 2022
12. Water System Division Monthly Report for October 2022

**J. CITIZENS' COMMENTS**

Town Manager Jeff Mobus announced that the second quarter property taxes are due tomorrow (11/15/2022).

Doug Johnston in-person requested an update regarding the investigation of the data that was taken off the computers at the Police Department. Town Manager Jeff Mobus replied that his understanding was that it was closed, and they were able to find the backup data. Doug Johnston added that they might have found a backup but there was an intent there and to close that it is doing an injustice to the rest of the employees and the Town because the intent is there, and when you have computers that are secured in offices and are password protected by those individuals to close an investigation at this point in time, he can't believe that is happening especially when other things are going on with other employees or ex-employees.

Recording Secretary Carrie Kellow added that at the last meeting Town Manager Jeff Mobus had mentioned the files were on the server and not actually deleted. Chair Kristi Morris confirmed that they were moved to the server and available, and the current Police Chief was satisfied that he had the records that he needed. Doug Johnston further added that he had information that got back to him that not all of the data was recovered. Chair Kristi Morris stated that unless he (Doug Johnston) can pinpoint exactly what he was talking about they do not have other information or details and he (Police Chief Jeff Burnham) seemed to be comfortable that the information that was thought to be missing was not and was on the server. Michael Martin inquired how he (Doug Johnston) was getting his information and Doug Johnston replied, "That is for me to know Mr. Martin and you to find out I guess."

Jules O'Guin via Zoom, noticed they replaced the street sign on the end of Front Street, and when they put the sign up they oriented it in the wrong direction so it was showing as Circular Street as Front Street and requested to have someone contact Public Works to have them correct the sign. Public Works Director Jeff Strong in-person confirmed they would check it out. Further discussion ensued regarding the sign on Reed Street appearing to have a similar issue. Public Works Director mentioned that the sign for Modified Drive was taken.

**K. ADJOURN**

**MOTION: Crissy Webster moved to adjourn the meeting**

**Seconded by: Michael Martin**

**Vote: 5-0, unanimous**

The meeting adjourned at 7:21 pm.

Respectfully submitted,

Carrie M. Kellow, Recording Secretary