

Town of Springfield – Cemetery Commissioners  
Minutes  
Selectboard Hall - 96 Main Street - Third Floor  
November 5, 2025

Commissioners present: Ronald Griffin, Cathryn Feickert and Ex-Officio, Barbara A. Courchesne. Beth Gray entered the meeting at 5:11 at which point a quorum was satisfied.

Meeting called to order: 5:05 p.m. by Ron Griffin

Additions to the Agenda: None.

Approve Minutes of October 1, 2025: Barbara requested two amendments to Cathryn's Minutes of October 1<sup>st</sup>. Record the vote of the approval of September Minutes in the first line and on the back, page correct the stone cleaning event date from October 20 to October 21. Cathryn motioned to approve the minutes with amendments, seconded by Ron. All 3 voted in favor.

Cemify: Barbara reported that the project is going well. Cemify has completed mapping Oakland and Pine Grove and is working through Summer Hill. Data entry continues and it's expected that these two parts of the project will each be completed by the end of this year or early next year, with the merging of the data and the maps in the Spring, if not before.

Cemetery Update and Review: Ron reported that section signs are up in Oakland and that there is a need for more signs so that sections are visible from all directions. Ron will provide Barbara with a list of signs to be ordered and available prior to Spring. Ron will pursue research on an urn wall for Summer Hill and Oakland. Cathryn reported that at the October cleaning event the High School bus neglected to transport students who had signed up through advisor, Lucas Eivins. Beth and Cathryn offered a rescheduled cleaning date for the students, which didn't work either, however, there were members of the public who attended October 21<sup>st</sup> and helped to clean stones. It is anticipated that students will be able to assist in the Spring or Summer next year. Barbara reported that PW had not ordered identification signs for the cemeteries and that the town manager requested a more finished product than a metal sign. Scott has contacted Chris Pratt for an estimate and, depending on the cost, it is anticipated that this project can be finalized prior to Spring. Ron requested that all town cemeteries have signage, not just Oakland, Summer Hill and Pine Grove.

Commissioners are concerned about the fence not yet repaired in Pine Grove. D2 is ready to be transported from the Summer Hill tomb back to PW to avoid freezing.

Public Comment: None.

Adjournment: Ron motioned and Cathryn seconded to adjourn at 5:19 p.m. The Cemetery Commission will resume meetings in April 2026.

Respectfully submitted,

*Barbara A. Courchesne*

Barbara A. Courchesne, Ex-Officio