

**TOWN OF SPRINGFIELD
SELECTBOARD HALL – 96 MAIN STREET – THIRD FLOOR
REGULAR SELECTBOARD MEETING
MONDAY, January 22, 2024**

APPROVED MINUTES

A. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Chair, Kristi Morris, called the meeting to order at 6:01 pm. Pledge of Allegiance was recited, and Roll Call was taken.

Selectboard Members: Chair Kristi Morris, Vice Chair Michael Martin, Everett Hammond, and Walter Martone were present in-person. Heather Frahm joined via Zoom.

Administration: Town Manager Jeff Mobus, Deputy Fire Chief John Claflin, Planning and Zoning Administrator Chuck Wise, and Town Clerk Barbara Courchesne were present in-person. Library Director Sue Dowdell joined via Zoom.

School Board Liaison: Steve Karaffa was not in attendance due to School Board commitment.

B. MINUTES

1. Regular Board Meeting – January 8, 2024
2. Budget Workshop – January 8, 2024
3. Special Board Meeting on Budget – January 15, 2024

MOTION: Walter Martone moved to approve the three sets of minutes as presented on the agenda with revisions.

Seconded by: Everett Hammond

Heather Frahm requested correction on page 12 of the Regular Board Meeting – January 8, 2024, “MOTION: Michael Martin moved to approve the grant

application for \$30,000 to Stonecutters 802, LLC for the purpose of developing a marketing ~~proposal~~ **material** and website for the Town of Springfield.”.

Further discussion ensued that the date was incorrect for the Special Board Meeting on Budget – January 15, 2024, but had already been corrected before the meeting.

Vote: 5-0, unanimous

Walter Martone noted that the Regular Board Meeting – January 8, 2024, minutes mentioned a Local Cannabis Control item being on the agenda for the next regular meeting of January 22, 2024, but was not included in the agenda for that meeting. Town Manager Jeff Mobus confirmed that we have not heard back from the State regarding the application.

C. ANY REQUESTED ADDITIONS TO THIS AGENDA

Town Manager Jeff Mobus requested to amend item 7 to be “Move articles to the warrant and then sign Town Meeting warrant.”. This item was amended without objection from the Board.

Town Manager Jeff Mobus additionally requested the addition of “setting a public hearing for Monday February 26, 2024, at 6 pm for the Clinton Street Road Diet Alternatives presentation”. This item was added to the agenda as item 8 without objection from the Board.

D. NEW BUSINESS

ITEM #1 Mount Ascutney Regional Commission presentation on housing.

Town Manager Jeff Mobus discussed that the Mount Ascutney Regional Commission (MARC) has conducted a housing study to help address the regional housing needs by identifying potential development and redevelopment sites well suited for housing that are located within community centers and are served by municipal water and sewer. Town Manager Jeff Mobus noted that a current version of the map can be found at the following site: <https://arcg.is/nKLiz>.

Christine Eggleton and Jason Rasmussen of MARC were present at the meeting to share and discuss the results of the study.

Jason Rasmussen discussed that MARC hired the S E Group to be their consultants on this with the intent of moving housing projects forward. Jason Rasmussen noted that this is a preliminary image of where in this region is best suited for housing. Jason Rasmussen described that they are looking at where there is infrastructure such as water, sewer, sidewalks, transit services and they are also looking at where are development constraints such as floodplain, wetlands, steep slopes.

Jason Rasmussen discussed the draft map covering their ten town regions. Jason Rasmussen noted that the darker areas on the map, such as Mount Ascutney, are the areas that are least suited for housing and the bright yellow areas are the best suited housing sites. Jason Rasmussen noted that the best suited housing areas are in the villages and downtown areas, noting that Springfield has most of the yellow areas in the region.

Jason Rasmussen discussed that they are working with the Springfield Regional Development Corporation (SRDC), the Windham and Windsor Housing Trust, and the Springfield Housing Authority to make sure they are doing something that is helpful to them. Jason Rasmussen noted that the public facing version of this map will not show parcels and will be more pixelated. Jason Rasmussen continued that they (S E Group) are refining this map and will create a story map that will explain the intent of the map and a lot more information about the components that they looked at such as infrastructure and constraints. Jason Rasmussen added that they want to work with the Towns to drill down further to identify lots or buildings that they want to market.

Further discussion ensued that a lot of criteria were looked at in determining the suitability of areas for housing from infrastructure to development constraints such as topography. Jason Rasmussen noted that he believed there were about 25 factors that they looked at when determining suitability for housing.

Heather Frahm asked to confirm that the most suitable housing areas are not necessarily up for sale or just land they may have housing or buildings on them

currently. Jason Rasmussen responded that is true with this draft map, as this study progresses, they will have more detailed information on what is currently there or available.

Town Manager Jeff Mobus inquired if there is any consideration into what types of housing was being investigated, noting that the Town does not have a lot of appetite for more subsidized housing. Jason Rasmussen responded that this study was more agnostic of that, but the yellow areas are best suited for larger projects such as 10-20 units.

Michael Martin noted that this map seems to mirror the Town's zoning maps for High Density and Medium Density Residential areas. Michael Martin inquired if the study will be detailed enough to quantify the number of housings the empty land might be able to support. Jason Rasmussen responded that they are not planning on doing that, but they could potentially do that though that type of data is fraught with the theoretical vs realistic potential.

Walter Martone commented that the Town working on a comprehensive marketing effort, and he sees possibilities regarding the marketing pillar of attracting new residents to the town and this may help to pinpoint where developable lands and could be great to include this in their marketing efforts. Walter Martone asked to confirm that this study was just housing and not commercial properties. Jason Rasmussen confirmed that S E Group is only going to do housing, and MARC could take it from there if the town wants to go there.

Chair Kristi Morris noted that there is Act 250 reform and housing legislation currently being worked on at the State level and this map will be critical if the current legislation passes in the State.

Further discussion ensued that downtown designation areas and adding neighborhood development areas surrounding the downtown designation were also investigated as criteria, noting that these areas have some Act 250 exemptions.

Doug Johnston via Zoom inquired if the impact on Town services, such as schools, police, and emergency services will be considered regarding potential

development. Jason Rasmussen responded that any development would still need to go through the local permitting process which does take these impacts into consideration, the study was to help determine what areas were the most suitable areas for development in the Town.

Jules O'Guin via Zoom commented that regarding the mention of this study reflecting our zoning maps, this might be a way to help refine our zoning maps.

Further discussion ensued that there is opportunity for the Town to seek the village designation for North Springfield which would expand the opportunity zones.

Michael Martin commented that Single Family housing due to cost, is not likely going to be a solution to our housing problem, it will likely be multi-units, planned unit developments, and town homes and they probably should be looking at our zoning as it relates to those multi-family structures because those will be the ones that will be affordable. Chair Kristi Morris noted that with the legislature that was passed if we have infrastructure there is some room for expansion of single-family homes on lots. Town Manager Jeff Mobus noted that the Town Plan should also be factored into this, it is important when we are looking at outside funding sources that the plans are consistent with our Town Plan. Planning and Zoning Administrator Chuck Wise thanked Michael Martin for his comments and noted that they would be acting on that and the affordability issue on single family detached is out of our hands the market is what it is. Planning and Zoning Administrator Chuck Wise continued that we could control density which is the lever to bring affordability back to the range of workforce housing.

Everett Hammond commented that we should also be looking into zoning areas where appropriate for small homes (cottages, tiny homes), as well.

ITEM #2 Receive unsafe building reports and possible action:

- 52 Valley Street
- 67 Furnace Street
- 105 Clinton Street

Town Manager Jeff Mobus presented the “Receive unsafe building reports and possible action” item included in the meeting packet. Town Manager Jeff Mobus discussed that last month, the Board constituted the Unsafe Building Committee to investigate three properties: 52 Valley Street, 67 Furnace Street, and 105 Clinton Street. Town Manager Jeff Mobus added that the committee visited all three properties and copies of their reports were included in the packet.

Town Manager Jeff Mobus described the recommendations from the committee as follows:

- The recommendation for 52 Valley Street is that the structure be vacated and demolished.
- The recommendation for 67 Furnace Street is that the structure be vacated and demolished.
- The recommendation for 105 Clinton Street is that the structure be vacated and repaired such that it will no longer violate the terms of the article.

52 Valley Street

Town Manager Jeff Mobus read the Unsafe Building Committee’s report for 52 Valley Street included in the meeting packet.

Further discussion ensued to clarify the process regarding unsafe buildings. Town Manager Jeff Mobus discussed that on the December 11, 2023, meeting the Board constituted a committee to evaluate the three structures and then the Unsafe Building Committee comes back to the Board with their recommendations to how the structures might be remediated in this case being two of them being ordered vacated and being demolished and one that is to be vacated and to be repaired so as to not violate the article. Town Manager Jeff Mobus added that the next step is for the Board to receive the reports and then may choose to sign an order that is consistent with the report. Town Manager Jeff Mobus continued that the orders would then be sent to the owners who have 10 days to appeal the decision. Additional discussion ensued that hearing dates are only set if the owner appeals.

Michael Martin commented that he believed 52 Valley Street was the only brick structure on Valley Street, and he inquired if part of the research was to determine if there was any historic value to this building. Further discussion ensued that parts of this building and outbuildings have been removed over the years.

Walter Martone inquired if this property falls within the flood hazard area, and if it gets torn down are there any limitations to what can or can't be rebuilt there. Planning and Zoning Administrator Chuck Wise responded that there is a portion of Mile Brook that is hardened there, there are floodway impacts there. Chuck Wise added that they are not using the funding source for flood hazard mitigation which would not allow redevelopment. Chuck Wise continued that redevelopment in a flood area is more complex so it is not clear that there would be an economic imperative on Valley Street to develop given the difficulties of developing in a flood area.

MOTION: Michael Martin moved to accept the findings of fact and recommendations of the committee, that the building is unsafe at 52 Valley Street and hereby order that the building is demolished.

Seconded by: Walter Martone

Everett Hammond recommended that they add “**vacated and demolished**” as stated in the report.

Michael Martin accepted the change and Walter Martone, as the second to the motion, accepted the change.

Further discussion ensued to clarify that the owner has 10 days to appeal the decision once they receive the order and being consistent with past practice the owner would have 90 days to meet the order, which in this case is to demolish the property.

Vote: 5-0, unanimous

67 Furnace Street

Town Manager Jeff Mobus read the Unsafe Building Committee's report for 67 Furnace Street included in the meeting packet.

MOTION: Michael Martin moved to accept the findings of fact and recommendations of the committee, that the building is unsafe at 67 Furnace Street per Springfield Code Section 8-24 to be vacated immediately and the structure to be demolished.

Seconded by: Walter Martone

Walter Martone inquired if this building was occupied. Deputy Fire Chief and Deputy Health Inspector John Claflin confirmed that there was no evidence of habitation at that building.

Jules O'guin inquired if the demolition plans have any considerations of reducing the spread of the invasive Japanese Knotweed from the property. Further discussion ensued that demolition projects have criteria which would include the remediation of the invasive species. Additional discussion ensued regarding the proper disposal of hazardous material such as asbestos being the responsibility of the party doing the demolition and demolishing a property needs to go through State approval.

Vote: 5-0, unanimous

105 Clinton Street

Town Manager Jeff Mobus read the Unsafe Building Committee's report for 105 Clinton Street included in the meeting packet.

Michael Martin inquired if the building was secured. Deputy Fire Chief John Claflin confirmed. Further discussion ensued that the building needed to be repaired because it was in violation of the ordinance.

Carrie Kellow noted that this house was on the corner of Clinton Street and Loveland Street and over the summer she witnessed a window that faces Olive Street that is frequently open and appears to have a bedroom in there. Carrie Kellow noted that it appeared that potentially people are inhabiting that building at times and was surprised that there were not any broken windows.

Deputy Fire Chief John Claflin responded that the recommendation from the owner of the building is that they feel it is unsafe and should not be inhabited at this point. Deputy Fire Chief John Claflin added that there is currently someone in the building that the owner has referred to as a squatter and he is aware of multiple health complaints and issues with rodents in the area and at one point there was a sewage issue with the building, and they were not able to gain access to the structure to confirm that.

Michael Martin inquired if they order the building to be vacated who would enforce that, noting that he believed if they ordered the building to be vacated was making it the responsibility of the owner to make sure it was kept vacated. Further discussion ensued that the order would compel the owner to go through the eviction process and the order to vacate would be immediate.

Walter Martone noted that the order does not address what repairs they are mandating, noting that they are not saying it needs to be livable again, the repairs might just need to be that the building is secured and monitored. Further discussion ensued that the eviction process does need to be followed to evict squatters in Vermont.

MOTION: Michael Martin moved to receive the findings of fact and recommendations of the committee, orders that the building at 105 Clinton Street be vacated immediately and the structure be repaired within 90 days of the order.

Seconded by: Heather Frahm

Further discussion ensued to clarify that 105 Clinton Street and 107 Clinton Street are buildings on the same parcel and the owner refers to the red building as 105 Clinton Street and the order is on the parcel.

Walter Martone noted that the building could also go through the vacant building ordinance, and they could ask that it be put on the list to looked at.

Vote: 5-0, unanimous

Michael Martin inquired about the status of the demolition for the demolition order on 84 Valley Street, noting that it was past the deadline given to the owner. Planning and Zoning Administrator Chuck Wise responded that they are

looking for completion this month or early next month noting that they have been working very closely with the owner. Town Manager Jeff Mobus noted that the owner has incentive to complete this project as he is looking to get involved in a program where he can possibly obtain some grants for his work, but this must be finished first.

ITEM #3 VAST landowner permission form.

Town Manager Jeff Mobus presented the “VAST landowner permission form” item included in the meeting packet. Town Manager Jeff Mobus discussed that the Weathersfield Pathfinders have submitted a standard VAST Landowner permission form for snowmobile trails located on property in Weathersfield that is owned by the Town of Springfield. Town Manager Jeff Mobus added that the property on which the old town reservoir is sited. Town Manager Jeff Mobus further added that they are seeking permission to use the trails as they have in the past. Town Manager Jeff Mobus noted that he notified Ms. Varney that the Town is in the process of removing the dam though that activity shouldn't conflict with their request. Town Manager Jeff Mobus recommended that the Board give permission for a 2-year period and authorize the Town Manager to sign the form.

MOTION: Michael Martin moved to authorize the VAST landowner permission form for snowmobile trails located on the property in the Town of Weathersfield owned by the Town of Springfield commonly referred to as the Springfield Reservoir year for a 2-year period.

Seconded by: Walter Martone

Everett Hammond inquired about the liability to the Town of allow this use. Town Manager Jeff Mobus read the “Explanation of Landowner Rights and Protections” included in the VAST landowner permission form.

Vote: 5-0, unanimous

ITEM #4 Set public hearing date for road discontinuance – Southview Development.

Town Manager Jeff Mobus presented the “Set public hearing date for road discontinuance – Southview Development.” item included in the meeting packet. Town Manager Jeff Mobus discussed that in 1992, these roads were abandoned and recommended for discontinuance after a portion of the development was demolished. Town Manager Jeff Mobus continued that unfortunately, the legal discontinuance was not completed, and he asked Planning and Zoning Administrator Chuck Wise to assist in completing the process. Town Manager Jeff Mobus added that Chuck Wise has requested that the Board set a Public Hearing date for March 11, 2024, so that there is time for proper warnings and legal review.

Town Manager Jeff Mobus noted that the highway certification is due in February and as such, should the legal discontinuance process be completed, it will appear on the 2025 certification. Town Manager Jeff Mobus recommended that the Board set a public hearing date on March 11, 2024, at 6 pm.

MOTION: Michael Martin moved to set a public hearing date on March 11, 2024, at 6 pm to hear testimony about discontinuance of the roads in the Southview development area that have been abandoned for years with a site visit on the same day at 5:30 pm.

Seconded by: Walter Martone

Michael Martin commented that in the template Notice of Decision included in the meeting packet on page 3 of 4 it says, “D1. The public good, necessity, and convenience of the Town’s inhabitants do not require Town Highways #398, 400, 401, and 402 to continue as Class 3 roadways, and they shall be discontinued.”, he noted that in the adjoining maps Town Highway 402 continues to exist on the westerly side of South Street appears to be the driveway for The Maples and the wording should be corrected. Everett Hammond noted that they should verify if they are maintaining the westerly side. Town Manager Jeff Mobus noted that we are only maintaining the easterly side.

Walter Martone noted that discontinuing roads has an impact on funding from the State, noting this would likely be insignificant in this case but would be valuable to know.

Planning and Zoning Administrator Chuck Wise noted that they needed to do a site visit as part of the requirements to discontinue the roads and proposed 5:30 pm before the public hearing as the time.

Vote: 5-0, unanimous

ITEM #5 First reading: Amend Ordinance on Non-Motorized Transportation and set public hearing.

Town Manager Jeff Mobus presented the “First reading: Amend Ordinance on Non-Motorized Transportation and set public hearing.” item included in the meeting packet. Town Manager Jeff Mobus discussed that the Ordinance Committee has met and is recommending a change to the Ordinance on Non-Motorized Transportation so to allow some non-motorized conveyances, such as skates, on town streets and highways. Town Manager Jeff Mobus noted that this item is the first reading on the proposed change and the Ordinance Committee has requested that the Public Hearing and second reading be set for February 12, 2024, at 6:00PM.

MOTION: Michael Martin moved to set the public hearing date for February 12, 2024, at 6 pm for the ordinance amendment on non-motorized transportation.

Seconded by: Walter Martone

Walter Martone noted correction on the change being in subsection F not subsection E, noting it was correct in the Ordinance Committee minutes. Walter Martone continued that the motion needed to include all four of the items as required by Town Charter unless they handle them separately: they designate is a major amendment; they are conducting the first review; they either accept, accept with recommendations, or reject; and they establish the hearing date. Walter Martone additionally noted a correction to the ordinance cover sheet under the purpose, “this provision could have been ~~interrupted~~ interpreted...”.

The motion was amended to include they are designating this as a major amendment, they conducted the first review, they accept with amendments, and they establish February 12, 2024, at 6 pm as the second review and public hearing. Michael Martin and Walter Martone agreed to the amendment.

Further discussion ensued to clarify the request to amend the non-motorized transportation was brought up because the provisions under E and F does not allow any kind of non-motorized conveyances on sidewalks, walkways, footpath, streets, or highways within the limits of the town with an example of roller skates (anything that courses, costs, or slides) not being allowed. Additional discussion ensued that bicycles are not allowed on sidewalks or footpaths within the town (letter G of the ordinance).

Vote: 5-0, unanimous

ITEM #6 Set final public hearing for VCDP grant for Huber Building ventilation.

Town Manager Jeff Mobus presented the Set final public hearing for VCDP grant for Huber Building ventilation.” item included in the meeting packet. Town Manager Jeff Mobus discussed that the Town received a Vermont Community Development Program (VCDP) grant in the amount of \$525,000 to improve the ventilation system at the Huber Building. Town Manager Jeff Mobus added that one of the requirements is that the Town hold a Public Hearing on the project. Town Manager Jeff Mobus requested that the Board set the Public Hearing for February 12, 2024, at 6PM. Town Manager Jeff Mobus continued that there is another Public Hearing scheduled for that same time and suggested doing this one first, then the hearing on the ordinance.

MOTION: Everett Hammond moved to set the public hearing date of February 12, 2024, at 6 pm for the purposes of the VCDP grant for the Huber building.

Seconded by: Walter Martone

Further discussion ensued to confirm that this is a 100% grant for the work.

Vote: 5-0, unanimous

ITEM #7 Move articles to the warrant and then sign Town Meeting warrant. ***Item was amended at the time of the meeting.**

Town Manager Jeff Mobus discussed that the articles that needed to be moved forward to the Town Meeting were:

- \$50 for the Town Moderator per meeting for the ensuing year,
- \$500 for pay for each Selectboard member to help defray the cost and expenses incurred in serving the Town in the office.
- and the special appropriations for (which have been the same for the past few years:
 - Southeastern Vermont Community Action (SEVCA) \$9,000
 - Visting Nurse and Hospice for VT and NH \$63,500
 - Senior Solutions \$8,500
 - Valley Health Connections \$4,000
 - Green Mountain RSVP and Volunteer Center \$2,500
 - Meals on Wheels Program of Greater Springfield \$10,000
 - Windsor County Partners \$10,000
 - Springfield Supportive Housing \$5,000
 - Springfield Family Center \$55,000
 - Women’s Freedom Center \$4,000
 - Turning Point Recovery Center, Drop-in Center, and Transition Housing \$9,000
 - Southern VT Transit Incorporated, also known as the Moover, and formerly known as The Current \$12,500
 - Healthcare Rehabilitation Services \$10,000
 - Springfield Community Band \$2,500
 - Springfield Art and Historical Society \$9,500

Town Manager Jeff Mobus discussed that the Board set the gross appropriation for the FY2025 Budget at \$15,009,263 last week and the Board also set the paving appropriation at \$875,000 and the sidewalk appropriation at \$100,000, noting that the Board already moved the budget and paving and sidewalk appropriations to the warrant.

MOTION: Walter Martone moved to move the aforementioned articles identified by the Town Manager, all of the special appropriations, the allocation for the Town Moderator, the salary for Selectboard members, to the warrant.

Seconded by: Everett Hammond

Further discussion ensued that they should look into adjusting the salary for the Selectboard members to stay competitive with other towns and help recruit Selectboard members in the future.

Vote: 5-0, unanimous

ITEM #8 Setting a public hearing for Monday February 26, 2024, at 6 pm for the Clinton Street Road Diet Alternatives presentation.

Town Manager Jeff Mobus discussed that a few months ago they held a meeting to receive public input on the Clinton Street Road Diet and the engineers have completed their scoping study and are ready to do the alternatives presentation.

MOTION: Walter Martone moved to approve a public hearing date for Monday, February 26, 2024, at 6 pm at the Selectboard Hall for purposes of hearing a presentation on the Clinton Street Road Diet Alternatives.

Seconded by: Everett Hammond

Vote: 5-0, unanimous

E. FINANCIAL REPORTS

FY2024 Warrants to January 18, 2024 – copies on website.

Town Manager, Jeff Mobus stated that any questions regarding these warrants should be directed to the Finance Director, Cathy Sohngen.

F. MANAGER'S REPORT

“TOWN MANAGER'S REPORT

January 22, 2024

The budget season is over! I want to thank the members of the Budget Advisory Committee for their diligence and wisdom. I also want to thank the Selectboard for their guidance. The involvement of both groups was instrumental in the development of a responsible budget that will meet the needs of the Town with a proposed increase of 3.87% in the amount to be raised by taxes.

I attended the Development Review Board meeting last week. At the meeting the Board received a permit request to alter the existing structure and change of use for the property located at 15-19 Main Street, the old Oddfellows Building. The Board heard how the new owner plans to renovate the property and asked questions about parking and utilities. The Board approved the permit. There is a great deal of excitement around this project, the successful completion of which will be wonderful for Springfield.

I'm also excited about the recent energy around Project Action. The group has divided into four committees. They are Community and Neighborhoods, Crime and Safety, Prevention, Treatment and Recovery, and Housing. I am on the Community and Neighborhoods committee.

I want to recognize the excellent work that our Public Works employees have done plowing and cleaning up this winter. They often work long hours and late nights to make our streets and sidewalks as safe as possible as quickly as possible. I also want to thank the Fire Department for their efforts to put out a fire on Wilmouth Drive last week. There is significant damage to the structure and, sadly, the family lost two pets. Fortunately, there wasn't any loss of human life.

The Town has received its notification from the State of Vermont Department of Taxes with the results of the 2023 Equalization Study.

The Common Level of Assessment (CLA) is 88.19% and the Coefficient of Dispersion (COD) is 16.26%. This information tells us how our assessments compare with actual sales as well as how equitable our assessments are within the Town. While neither impacts the municipal tax burden of our taxpayers, the CLA is used to calculate the education tax rate.

The Town has received approval for the \$90,000 loan that is being used to complete the lead inventory for our water system. While this is a loan, it is 100% forgivable. The Town will be reimbursed for all costs of this project. As a reminder, all water systems in the state are being required to complete an inventory of all water connections to determine how many lead connections exist. Our water department is following up with all property owners to determine their connection.”

G. FUTURE AGENDA ITEM PROPOSALS

Everett Hammond noted that they should look into the status and ownership of the road that goes to the Country Club.

Heather Frahm noted that a periodic report on the status of the orders the Selectboard has issued on unsafe houses would be helpful for the Selectboard.

H. COMMITTEE REPORTS AND ANNOUNCEMENTS

Michael Martin noted that the Ordinance Committee’s report was included in the meeting packet.

Walter Martone announced the Regional Planning Commission met earlier in the day and had a presentation on the housing study, he noted that there was discussion regarding a new State requirement for certification and training for listers and he inquired if that had any impact on us. Town Manager Jeff Mobus responded that he was not aware of this but noted that the Lister Nikki Knight would be more versed on this.

Heather Frahm noted that the School Board is struggling with figuring out their budget.

I. OTHER MINUTES & CORRESPONDENCE

Chair Morris read aloud the list of Other Minutes and Correspondence and noted these are all available online.

1. Springfield Ordinance Committee – Minutes of January 9, 2024
2. Springfield Public Works – Wastewater Treatment Plant monthly report – December 2023
3. Springfield Public Works – Water System Division monthly report – December 2023
4. Springfield Regional Development Corporation – Minutes of December 19, 2023
5. Springfield Town Library – February 2024 events calendar
6. Springfield Town Library – Trustees’ minutes of January 16, 2024

J. CITIZENS’ COMMENTS

No citizens’ comments at the time of the meeting.

K. ADJOURN

MOTION: Everett Hammond moved to adjourn the meeting.

Seconded by: Michael Martin

Vote: 5-0, unanimous

The meeting adjourned at 8:16 pm.

Respectfully submitted,

Carrie M. Kellow, Recording Secretary