

**TOWN OF SPRINGFIELD
SELECTBOARD HALL – 96 MAIN STREET – THIRD FLOOR
REGULAR SELECTBOARD MEETING
MONDAY, November 13, 2023**

APPROVED MINUTES

A. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Chair, Kristi Morris, called the meeting to order at 6:00 pm. Pledge of Allegiance was recited, and Roll Call was taken.

Selectboard Members: Chair Kristi Morris, Vice Chair Michael Martin, Everett Hammond, Walter Martone, and Crissy Webster were present in-person.

Administration: Town Manager Jeff Mobus, Parks and Rec Director Chris Merrill, Library Director Sue Dowdell, Planning and Zoning Administrator Chuck Wise, and Public Works Director Jeff Strong were present in-person. Operations Supervisor Don Turner joined via Zoom.

Development Review Board Members: Chair Steve Kraft, Matt Priestley, Juanita Rice, Joe Wilson (Alternate), Michael Kollman, and Britton Herring were present in-person.

Budget Advisory Committee Members: Doug Johnston, Heather Frahm, Scott Richardson, and John Bond were present in-person. Jim Fog, Tara Chase, and Tre Ayer were present via Zoom.

School Board Liaison: Steve Karaffa was not in attendance

Open Local Control Commission

The Board entered Local Control Commission at 6:02 pm.

Act on Special Event Permit for Eden Ice Cider Company.

Act on Special Event Permit for Shelburne Vineyard LLC.

Town Manager Jeff Mobus presented the Local Control Event Permits included in the meeting packet. Town Manager Jeff Mobus discussed that The Gallery At The Vault is holding an event on December 2, 2023 and as a part of this event, there will be wine and cider tastings. Town Manager Jeff Mobus added that the providers, Shelburne Vineyard, LLC, and Eden Ice Cider Company have both submitted special event permits for the Board to act upon. Town Manager Jeff Mobus noted the memo provided by the Town Clerk Barbara Courchesne included in the meeting packet and that Police Chief Jeff Burnham did not have concerns regarding the event. Melissa Post Chair of the Gallery At The Vault was present in-person and discussed the event, being one of its bigger events of the year, and welcomed people to come.

MOTION: Walter Martone moved to approve the Shelburne Vineyard LLC special event permit.

Seconded by: Crissy Webster

Chair Kristi Morris noted that the event was December 2nd, 2023, at the Gallery At The Vault at 96 Main Street, with an open house from 11:00 am to 5:00 pm and the tasting being 12:00 pm to 3:00 pm.

Vote: 5-0, unanimous

MOTION: Michael Martin moved to approve the special event permit for Eden Ice Cider Co for December 2nd, 2023.

Seconded by: Crissy Webster

Chair Kristi Morris noted that the event was December 2nd, 2023, at the Gallery At The Vault at 96 Main Street, with an open house from 11:00 am to 5:00 pm and the tasting being 12:00 pm to 3:00 pm.

Vote: 5-0, unanimous

Close Local Control Commission

The Board left Local Control Commission and entered Regular Session at 6:07 pm.

B. MINUTES

1. Regular Selectboard Meeting – October 23, 2023

MOTION: Walter Martone moved to approve the Regular Selectboard meeting of October 23, 2023, as printed and distributed as amended.

Seconded by: Everett Hammond

Walter Martone requested revisions on page 22 “...we still have \$36,000 from last year that we did not do on the windows because we did not find a contractor for the windows...” and on page 21 “Everett Hammond inquired that as the Board and management changes ~~overtime~~ over time...”. Walter Martone noted that he appreciated the larger font which makes the minutes easier to read.

Vote: 5-0, unanimous

C. ANY REQUESTED ADDITIONS TO THIS AGENDA

No requested additions to the agenda at the time of the meeting.

D. NEW BUSINESS

ITEM #1 Set public hearing date for Northern Gateway Alternatives presentation

Town Manager Jeff Mobus presented the “Set public hearing date for Northern Gateway Alternatives presentation” item included in the meeting packet. Town Manager Jeff Mobus discussed that several months ago, the Town held a public meeting to receive input on a Northern Gateway Project as proposed in the Main Street Master Plan. Town Manager Jeff Mobus continued that the engineer, Stantec, has taken that input and developed three alternatives for the project and as a part of the process, it is necessary to have a public hearing to present the alternatives. Town Manager Jeff Mobus added that due to the 15-day public hearing requirement, he has already warned the Public Hearing

for November 27, 2023, at 6:00 pm and he is asking that the Board approve that public hearing.

MOTION: Michael Martin moved to set the hearing date for the Public Hearing for the Northern Gateway Alternatives presentation to be November 27, 2023, at 6:00 pm.

Seconded by: Crissy Webster

Vote: 5-0, unanimous

ITEM #2 Act on *On The Record* request from Planning and Zoning Administrator Wise.

Town Manager Jeff Mobus presented the “Act on *On The Record* request from Planning and Zoning Administrator Wise” item included in the meeting packet. Town Manager Jeff Mobus discussed that Planning and Zoning Administrator Chuck Wise has been working with the Development Review Board (DRB) and Town Attorney Steve Ankuda to develop Rules of Procedure to include On The Record review. Town Manager Jeff Mobus added that this review would be important for instances when any DRB decision is appealed in court.

MOTION: Everett Hammond moved that the Development Review Board implement On The Record proceedings starting at its next regular meeting on December 12th, 2023.

Seconded by: Walter Martone

Planning and Zoning Administrator Chuck Wise introduced the members of the DRB. Planning and Zoning Administrator Chuck Wise discussed that the DRB felt comfortable as a DRB to write up these rules as they require a lot of work from the Chair and running meetings and they are already operating at a very professional level. Planning and Zoning Administrator Chuck Wise added that they currently operate as de novo and any appeals to the DRB decisions goes before the courts anew. Planning and Zoning Administrator Chuck Wise described that On The Record honors how the DRB conducts its business and appeals of the DRB decisions would be procedural only, meaning that the court

would look to see if the DRB performed its task as outlined in its rules of procedure. Planning and Zoning Administrator Chuck Wise noted that by doing this more authority would be in the community and the decisions when made would hold and not be relitigated.

Michael Martin discussed that Mr. Wise reached out to himself and Walter Martone as members of the Ordinance Committee. Michael Martin added that they reviewed the procedures and made suggestions that were incorporated into this procedure. Michael Martin noted that he did not have any objections to this procedure. Walter Martone added that Mr. Wise informally submitted them to himself and Michael Martin individually as members of the Ordinance Committee, noting that they did not have a formal meeting on this but separately provided input to Mr. Wise.

Chair Kristi Morris gave kudos to the DRB for their work and how they conduct business.

Vote: 5-0, unanimous

Chair Kristi Morris noted that the DRB would still need to approve On The Record at their next meeting.

ITEM #3 Act on proposed change in non-resident library fees.

Town Manager Jeff Mobus presented the “Act on proposed change in non-resident library fees” item included in the meeting packet. Town Manager Jeff Mobus discussed that the Library Director Sue Dowdell and the Library Trustees, are recommending increasing the non-resident Library Fee from \$50 per year to \$60, effective January 1, 2024, and \$70, effective July 1, 2025.

Library Director Sue Dowdell discussed that the fee has not been looked at for several years and as they did a policy review, they noticed that in their policies it says the non-resident fee should not exceed that which the Town pays per capita. Library Director Sue Dowdell continued that last year was in the \$70 range per capita and they felt the non-resident fee should be graduated up to be closer to the rate that the Townspeople pay. Library Director Sue Dowdell

further added that they did not want to jump it up to \$70 quickly and opted to stagger the increase.

MOTION: Everett Hammond moved to accept the fees as proposed going from \$50 per year up to \$60 per year effective January 1st, 2024, and \$70 effective July 1st, 2024.

Seconded by: Michael Martin

Heather Frahm inquired how many non-resident members the library has. Library Director Sue Dowdell responded that as of October 31st, 2023, they had 58 non-resident card holders. Chair Kristi Morris inquired if there had been any conversations about this with non-residents. Library Director Sue Dowdell responded that there have not been any conversations about this, adding that in September during library card sign-up month they give non-residents a bonus of 15 months.

Michael Martin commented that there was quite an increase in non-residents from 42 in June to 55 in September, and now 58 and he inquired what non-residents had been historically. Library Director Sue Dowdell responded that she could get that information and provide it later.

Ron Griffin in-person asked how this increase would be advertised. Further discussion ensued that the library is active on social media platforms and share information readily on different Facebook groups.

Vote: 5-0, unanimous

ITEM #4 Act on bids for new air handler and heat pump condenser for Library.

Town Manager Jeff Mobus presented the “Act on bids for new air handler and heat pump condenser for Library” item included in the meeting packet. Town Manager Jeff Mobus discussed the Air Handler and Condenser in the Library was scheduled to be replaced in 2024/2025, however it is failing more rapidly. Town Manager Jeff Mobus added that Library Sue Dowdell has received 3 bids for the

work: Control Technologies for \$80,525; Vermont Mechanical for \$100,656; and ARC Mechanical for \$85, 510.

Town Manager Jeff Mobus discussed that this project is switching places with the Roof Project from a time frame prospective and they are comfortable switching the projects as the temporary repairs to the roof have been successful and the library didn't experience any roof leaks this summer with all the rain. Town Manager Jeff Mobus added that the funds will come from the Library Renovation fund and there is \$98,000 available in the fund. Town Manager Jeff Mobus further added that he and Library Director Sue Dowdell recommend accepting the low bid from Control Technologies at \$80,525. Town Manager Jeff Mobus noted that the library currently uses Control Technologies for service.

Everett Hammond inquired where Control Technologies was dispatched from when there is an issue. Library Director Sue Dowdell responded that John Warren in Springfield is one of the technicians and has been very responsive. Michael Martin inquired if this was the air handler that sits below the Flynn room. Library Director Sue Dowdell confirmed and added that this summer they had an issue with it where the drain pan was leaking, and the technicians wanted to replace it then, but she had them patch it to get through the summer.

MOTION: Everett Hammond moved to accept Control Technologies bid of \$80,525 for the air handler and condenser at the library.

Seconded by: Walter Martone

Walter Martone inquired how long the roof would be put off for. Library Director Sue Dowdell responded that the Department of Libraries was putting out a grant through the treasury department shortly and she was hoping they could get that grant to fund the roof replacement. Further discussion ensued that the grant was still in the works and Library Director Sue Dowdell was hoping it would cover the full amount needed but would provide more information when it was available. Additional discussion ensued that the roof is a 1978 roof and is well past its life.

Further discussion ensued to clarify that the library puts \$35,000 a year into a fund for capital needs of the library.

Crissy Webster inquired why we were going with the lower bid noting that it was the only bid that did not have a warranty. Library Director Sue Dowdell responded that they did not have a conversation about that, but that Control Technologies had been extremely responsive any time they have had issues.

Further discussion ensued that we are considered a large library because we do not fit into the rural category through HUD, and we are the 13th largest Town in Vermont.

Vote: 5-0, unanimous

ITEM #5 Act on payment proposal for tree removal at Oakland Cemetery.

Town Manager Jeff Mobus presented the “Act on payment proposal for tree removal at Oakland Cemetery” item included in the meeting packet. Town Manager Jeff Mobus discussed that at the last meeting, the Board authorized up to \$25,000 from the current FY24 budget for the removal of the 98 large, diseased pine trees at Oakland Cemetery conditioned on the Commissioners authorizing at least \$21,000 from available cemetery trust funds. Town Manager Jeff Mobus added that he met with the Cemetery Commission on November 1, 2023, and they discussed the two proposals and the Commission voted to accept the proposal from Crown Point Excavation at a cost of \$117,000. Town Manager Jeff Mobus further added that the Cemetery Commission voted to use up to \$50,000 of trust funds upon completion of the work, expected early spring, and an additional payment of \$21,000 from the trust funds by the end of December 2024, conditioned on the Town agreeing to pay the \$25,000 when the job is completed and \$21,000 by December 2024 and agreeing to not take interest and dividend payments for three calendar years, 2023, 2024, and 2025. Town Manager Jeff Mobus noted that last year, the Town received about \$10,000 in interest and dividends and the three-year average is roughly \$7,500 per year.

Town Manager Jeff Mobus discussed that the vendor is willing to accept this payment plan. Town Manager Jeff Mobus added that this project has been discussed for decades and needs to be done as soon as possible in order to protect the cemetery monuments. Town Manager Jeff Mobus further added

that the Cemetery Commission feels that it is very important to use as little of the trust funds as possible for this project as they must have funds available for the planned repairs of broken monuments and future land acquisition.

Chair Kristi Morris noted that the Selectboard had previously tasked the Town Manager to work on this plan with the Cemetery Commission for a joint effort to fund the removal of the trees.

Everett Hammond inquired if they went to bid for the tree removal. Town Manager Jeff Mobus confirmed that they did. Everett Hammond inquired if the wood chips could be used at the treatment plant. Public Works Director Jeff Strong responded that they could not be used due to the red rot in the trees.

Further discussion ensued to clarify the amount that it would actually cost the Town would be \$76,000 in the end and the Cemetery Commission is paying \$50,000.

MOTION: Michael Martin moved to accept the agreement that the Town Manager has worked out with the Cemetery Commission as stated.

Seconded by: Walter Martone

Chair Kristi Morris restated the agreement to approve the \$117,000 expense to Crown Point Excavation to remove the 98 large trees at Oakland Cemetery to use \$50,000 from the trust fund upon completion of the work which is expected early spring additional payment of \$21,000 from the trust funds by the end of December 2024 with the Town agreeing to pay \$25,000 when the job is completed and an additional \$21,000 by December of 2024 and the Town agrees not to take interest and dividend payments for the next three calendar years so noted as 2023, 2024, and 2025.

Michael Martin confirmed that the intent was to allow the interest and dividends to be reinvested.

Further discussion ensued that the Cemetery Trust Fund has \$850,000 total with \$250,000 of spendable funds and \$600,000 as a true endowment that the corpus of that fund, which is when people purchased lots, we cannot spend. Town Manager Jeff Mobus added that we can spend the realized and unrealized gains and the realized gains (the interest in principle) we get each year and have been

put into the operating account to offset and the unrealized gains is invested. Additional discussion ensued that the Cemetery Commission is looking to repair monuments at the Summer Hill Cemetery, and they are looking into land acquisition as the cemeteries are filling up.

Ron Griffin in-person commented that this needed to be done when he was on the Cemetery Commission previously and is necessary to be completed.

John Bond inquired if cutting the trees also included the disposal of the trees. Public Works Director Jeff Strong confirmed. Wes Marshall SAPA TV in-person inquired if that would include removal of the stumps. Public Works Director Jeff Strong responded that they would not be removing the stumps, they would be in the next phase of development in the cemetery to create new lots.

Vote: 5-0, unanimous

Town Manager Jeff Mobus thanked the Board for their support and noted that this project had been in the works for 30 years.

ITEM #6 Act on proposed call firefighter rates.

Town Manager Jeff Mobus presented the “Act on proposed call firefighter rates” item included in the meeting packet. Town Manager Jeff Mobus discussed that the pay scale schedule for on-call firefighters would increase the pay rate for support staff to \$14 per hour, nationally registered EMTs to \$15 per hour, national AEMTs to \$17 per hour, nationally registered paramedics to \$20 per hour, and if they are certified it adds other pieces into it up to \$22 per hour. Town Manager Jeff Mobus added that in the last year they have worked with four different unions and adjusted all of the contracts and the call firefighters are not overly paid and we do not have a lot of call fire. Town Manager Jeff Mobus continued that he believed it was appropriate that it’s appropriate that they are included in the salary bumps.

Crissy Webster inquired how it compared to other towns similar to our size. Town Manager Jeff Mobus responded that it was similar, noting that minimum wage was \$13.18 now so the starting level at \$14 is not much above that.

MOTION: Everett Hammond moved to institute on-call firefighter pay scale effective December 3rd, 2023, as outlined in the memo by the Fire Chief.

Seconded by: Crissy Webster

Town Manager Jeff Mobus read the remaining pay scale adjustments for VT Certified Firefighters going up to \$15 per hour, VT Certified Firefighters and EMTs going up to \$19 per hour, VT Certified Firefighter and AEMT going up to \$20.00 per hour, VT Certified Firefighter and Medics going up to \$22 per hour, and longevity increases for Five Years of Service going up to \$1 per hour and Ten Years of Service going up to \$1 per hour, noting that the longevity increases have been in practice previously and consistent with past practice.

Everett Hammond inquired if the on-call firefighters had seen these rates yet. Town Manager Jeff Mobus responded that he would have to refer that question to Chief Paul Stagner who was not in attendance at the meeting. Chair Kristi Morris added that he could not speak to all of the on-call firefighters being aware of this, but that they were reviewed with the staff at the last drill they had.

Chair Krisit Morris disclosed that he was an on-call firefighter and EMT, noting that he is no longer a firefighter I certified in the state due to his age and he had been restricted from air pack use inside of a burning building. Chair Kristi Morris noted that he is an EMT and at the lowest end of the scale. Further discussion ensued that he would recuse himself from the vote.

John Bond inquired what this increase meant to the bottom line. Further discussion ensued that it would be around \$1,000 and they only had 6 on-call firefighters with declining enrollment over the years and declining budgetary needs. Scott Richardson spoke to the declining interest in the time involved in becoming an on-call firefighter for training and certification. Town Manager Jeff Mobus noted that as business margins are tougher to meet it is harder for people to get away from their jobs to be on-call firefighters.

Further discussion ensued that the Fire Department is fully staffed at this time but there are three that are becoming eligible for retirement within the next 1-3 years. Additional discussion ensued that when they were working on the fire contract a large part of the discussion was ensuring that we were incentivizing retaining and attracting new employees with experience.

Vote: 4-0, unanimous, recognizing Chair Kristi Morris recused himself as he is an on-call Firefighter.

ITEM #7 Discussion and possible action on 250th Vermont celebration resolution

Town Manager Jeff Mobus presented the “Discussion and possible action on 250th Vermont celebration” item included in the meeting packet. Town Manager Jeff Mobus added that the Town has received an invitation from Vermont's 250th Anniversary Commission inviting the Town to join in their celebration of Vermont's upcoming 250th anniversary of our founding. Town Manager Jeff Mobus added that they have included a resolution that they would like the Board to act upon. Town Manager Jeff Mobus added that he included both the invitation and the draft resolution in the packet, and he has not prepared the resolution for signature as there is an optional paragraph about providing funding which he is looking for direction from the Board on that issue. Town Manager Jeff Mobus read the resolution to the participants of the meeting.

Walter Martone commented that he did not see an urgency to act on this item and he felt that the Art and Historical Society should somehow be involved in this. Walter Martone added that in the Art and Historical Society collection was a gun that was owned by a traitor that was captured by an ancestor of our own Don Whitney that led the posse that captured the traitor and was donated to the Society.

Further discussion ensued that there was not urgency to act on this item and they could move this item to the December 11th, 2023, meeting.

E. FINANCIAL REPORTS

FY2024 Warrants to November 9, 2023 – copies on website.

Town Manager, Jeff Mobus stated that any questions regarding these warrants should be directed to the Finance Director, Cathy Sohngen.

F. MANAGER'S REPORT

Town Manager Jeff Mobus presented the Manager's Report, included in the meeting packet. Town Manager Jeff Mobus discussed that the Town has entered into budget season, and he has met with the Budget Advisory Committee twice. Town Manager Jeff Mobus added that the first departmental budget presentations will occur after tonight's meeting and all department heads have submitted responsible budgets that maintain the current level of services. Town Manager Jeff Mobus further added that the total request exceeds the Board's guidance to not increase the amount to be raised by taxes by more than 4%. Town Manager Jeff Mobus continued that there are decisions to be made, but he is confident that we can provide a budget to the taxpayers that both continues existing services and abides by the Board's guidance.

Town Manager Jeff Mobus discussed that the Town put up two properties on Wall Street for auction and the property at 151 Wall Street that the Town acquired via tax sale received a high bid of \$31,750 and the property located at 188 Wall Street that the Town acquired in lieu of a lien received a high bid of \$20,000. Town Manager Jeff Mobus added that the Town Attorney Steve Ankuda is working on closing both sales.

Town Manager Jeff Mobus discussed that the Town has been very busy filling vacant positions recently and the Town was fortunate to find excellent candidates to fill the Maintenance Foreman position, a Maintenance Worker III, a Maintenance Worker I, a Water Operator, and a Wastewater operator. Town Manager Jeff Mobus noted that four of these positions had been vacant for many months. Town Manager Jeff Mobus added that with winter coming far too quickly, these hires came right at the correct time in order for the Town to maintain our roads this winter.

Town Manager Jeff Mobus discussed that a bridge on Greeley Road will be closed for the winter. Town Manager Jeff Mobus added that the deck is in good condition, however the supporting structure is not. Town Manager Jeff Mobus continued that the Town is working with engineers on alternatives to repair the bridge, but this will not occur until construction season 2024.

Town Manager Jeff Mobus discussed that the Selectboard toured the Wastewater Treatment Plant last Wednesday. Town Manager Jeff Mobus added that the entire facility is coming up on its 20-year review, so there will be needed updates to the facility. Town Manager Jeff Mobus further added that this tour focused on the compost function at the facility and the Town has been using the same process and equipment for composting for 30 years. Town Manager Jeff Mobus continued that the equipment is at the point of requiring replacement, which will be very costly. Town Manager Jeff Mobus further discussed that we also learned more about a newer process that could also be scaled up to become a regional facility that would not only meet the needs of the Town of Springfield, but also could provide a revenue stream while addressing regional composting needs.

Town Manager Jeff Mobus discussed that on November 13th, 2023, he will be participating in a community meeting with the Green Mountain Care Board (GMCB) concerning the sustainability of our local health care services. Town Manager Jeff Mobus added that Springfield is blessed to have access to a significant range of health care services locally, and he will share with the GMCB that it is vital that this local access continue for the health of our citizens and the health of our community as a whole.

Town Manager Jeff Mobus announced that November 11th was Veteran's Day and thanked all veterans who sacrificed so that the rest of us can enjoy the freedom and benefits that come with being citizens of the United States of America.

John Bond asked if there were figures on what a regional compost facility would cost and how urgent it was. Town Manager Jeff Mobus responded that it was \$3 million for Springfield, and we were likely 2-3 years out at earliest. Public Works Director Jeff Strong added that the Treatment plant is at a point where it needs to do a 20-year evaluation and part of that they will look at the Treatment plant with a lot of emphasis on the sludge end of it. Chair Kristi Morris added that for clarification the \$3 million was for replacing the Springfield unit but we have capacity where we could look regionally to other Town's that may not have the financing or dollar amounts to replace it and the State is putting some grants out for Wastewater Treatment Plants. Chair Kristi Morris continued that the

surrounding towns could take advantage of this and truck their sludge here and we would dry it and compost it. 1.14.42 Public Works Director added that the process increases the dryness to almost a 90-95% dry product and cuts down on hauling costs. Further discussion ensued that a regional compost facility would be a higher priority for receiving grant funding and we plan to get on the regional priority list next year and look into actual costs. Town Manager Jeff Mobus added that he already contacted Jason Rasmussen and Bob Flint to let them know this would be on the next list that goes out on May 1st, 2024.

John Bond inquired if we needed to acquire more land to accommodate a regional facility. Public Works Director Jeff Strong responded that this would fit the existing footprint which makes it more attractive.

Michael Martin discussed that the method we are currently using to dispose of the sludge byproduct is traditional composting, we mix the sludge with woodchips and is left to naturally compost. Michael Martin added that this process takes three to four weeks and is very labor intensive, because the compost has to be handled multiple times. Michael Martin further added that the process eliminates all of the pathogens from the sludge. Michael Martin continued that the equipment is in dire need of replacement and other communities have a need for disposal of their sludge as well, noting that they pay high costs to ship their sludge offsite instead of composting. Michael Martin further discussed that the idea is to change out the aging equipment that needs to be replaced with a new method and eliminate composting but create compost through a heat process with a screw-type compression dewatering system and a drying that will kill the pathogens and create instant compost through the throughput of the system. Michael Martin noted that it would eliminate a lot of handling that we are doing now and provide excess capacity that would allow us to recover some of our costs by having a regional facility.

Further discussion ensued that we would have tremendous labor savings and it could be a revenue generator. Additional discussion ensued that the compost made can be used to make topsoil and be used in industrial projects or roadside amendments but is not suitable for crops. Continued discussion ensued that the Town would need to take on debt for this project and the decision would need to be made in the next few years and it is already going to scoping. Public Works

Director Jeff Strong added that they would firm up a number to have a real bond vote and there is a lot of forgiveness with funding.

John Bond inquired if this goes through, if there would be an increase in traffic on the roads and access to the site and if it needed to be taken into consideration. Public Works Director Jeff Strong responded that access to the facility would need to be looked at and truck access would need to be scheduled.

Further discussion ensued that we would be looking at around \$1 million in cost to haul sludge to another facility instead of composting it ourselves.

Ron Griffin Post Commander VFW Post 771 in-person commented that they had a small, nice ceremony on November 11th, 2023, at the VFW. Ron Griffin added that they did not have it at the park this year because they did not have a PA system, noting that they plan to have one before Memorial Day. Ron Griffin further added that some trees in front of the memorial were removed because they blocked the view of presenters. Ron Griffin continued that they would be working with the Garden Club to do something with the front of the podium. Ron Griffin further discussed that they had a joint Veteran's lunch with the Elks Lodge that went really well. Ron Griffin noted that they are starting to see more Veterans and the VFW is starting to become more active in the community, noting they donated a flag to the football field at the school. Ron Griffin further discussed that if any needs to get in touch with him to reach out to the VFW post.

G. FUTURE AGENDA ITEM PROPOSALS

Everett Hammond requested that we work on getting an updated road map printed with the E-911 road name changes.

H. COMMITTEE REPORTS AND ANNOUNCEMENTS

No committee reports and announcements at the time of the meeting.

I. OTHER MINUTES & CORRESPONDENCE

Chair Morris read aloud the list of Other Minutes and Correspondence and noted these are all available online.

1. Springfield Airport Commission – Minutes of September 28, 2023
2. Springfield Housing Authority – Minutes of October 10, 2023
3. Springfield Inclusion Committee – Minutes of October 24, 2023
4. Springfield Cemetery Commission – Minutes of October 24, 2023
5. Springfield Cemetery Commission – Minutes of November 1, 2023
6. Springfield On The Move – Minutes of July 20, 2023
7. Springfield On The Move – Minutes of September 21, 2023
8. Springfield Public Works – Highway Department reports for July – October 2023
9. Springfield Public Works – Wastewater Treatment Plant reports for August – September 2023
10. Springfield Public Works – Water System Division reports for July – October 2023
11. Springfield Public Works – Transfer Station & Recycling Center 2022-2023 Annual Report
12. Springfield Town Library – Director’s Report for October 2023
13. Springfield Town Library – Program Calendar for November 2023
14. Springfield Town Library – Trustees’ Minutes of October 18, 2023
15. Springfield Trails & Rural Economy Committee – Minutes of October 26, 2023

J. CITIZENS’ COMMENTS

Library Director Sue Dowdell announced that the library’s library of things now has a sewing machine, and they are looking to add a couple more. Further discussion ensued that they hope to do classes in the future and the snowshoes would be out shortly.

Jessica Martin Springfield on the Move Director via Zoom announced that they had a successful inaugural year of the Rolling on the River roller skating event was very successful particularly for the K-5 attendees. Jessica Martin continued that they had over 150 participants and Springfield on the Move collaborated with SAPA TV on this event. Jessica Martin thanked SAPA TV particularly Amy

Parnell. Jessica Martin added that they also collaborated with Vermont Beer Makers who had an increase of sales of 32%. Chair Kristi Morris thanked Springfield on the Move for their efforts.

K. ADJOURN

MOTION: Crissy Webster moved to adjourn the meeting.

Seconded by: Everett Hammond

Vote: 5-0, unanimous

The meeting adjourned at 7:36 pm.

Respectfully submitted,

Carrie M. Kellow, Recording Secretary