

**TOWN OF SPRINGFIELD  
SELECTBOARD HALL – 96 MAIN STREET – THIRD FLOOR  
STRATEGIC PLANNING WORKSHOP MEETING  
Wednesday, June 6, 2023**

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**APPROVED MINUTES**

**A. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

Chair, Kristi Morris, called the meeting to order at 6:00 pm.

**Selectboard Members:** Chair Kristi Morris, Vice Chair Michael Martin, Everett Hammond, Walter Martone was present in-person. Crissy Webster was absent.

**Administration:** Town Manager Jeff Mobus was present in-person.

**Strategic Plan Section D**

**\*Note: The following lettering corresponds to the Strategic Plan. \***

**D. Infrastructure and Maintenance**

**D1. Highly Visible Projects with low costs.**

Town Manager Jeff Mobus discussed D1-1 highly visible projects with low cost. Town Manager Jeff Mobus added that we did increase the budget as was suggested and we are working to maintain properties. Town Manager Jeff Mobus further added that the Parks and Rec with the additional people are getting some help from the Public Works Department mowing the North School recreation area. Town Manager Jeff Mobus noted that we are trying to make things look better.

Town Manager Jeff Mobus discussed that the first questions he got yesterday at the library's Ask Jeff Anything was about line stripping. Town Manager Jeff Mobus added that we have signed a contract with the same contractor that did this for the State to do the lines on Clinton Street, Main Street, and River Street to the plaza. Town Manager Jeff Mobus further added that now it's a matter of them getting it done. Town Manager Jeff Mobus continued that the contractor seems to have a monopoly on the business at least in Vermont and we're sort of at their mercy as we're not their biggest client. Town Manager Jeff Mobus noted that the State had previously done the line stripping and they no longer do that.

Town Manager Jeff Mobus discussed that there is a grant that will help pay for this. Town Manager Jeff Mobus added that we were originally told that the grant wouldn't cover the lines because they were preexisting and considered ordinary maintenance, but he challenged that as it was not maintenance the Town has ever had to do so we were told that we could apply for the grant and use it for the line striping. Everett Hammond commented that it won't help until next year's budget. Town Manager Jeff Mobus noted that there is at least one year funding there. Chair Kristi Morris inquired if that was something we will need to add to the budget. Town Manager Jeff Mobus responded that we did add it to the budget already.

Town Manager Jeff Mobus discussed that one of the questions that comes up often is that people want Class 3 roads to be lined. Town Manager Jeff Mobus added that we've never done that before and it's very costly to do. Town Manager Jeff Mobus further added that just going up through the main stretch is \$9,000. Town Manager Jeff Mobus continued it is not cheap and that is the reason a lot of Towns don't stripe Class 3 roads.

Town Manager Jeff Mobus discussed that they've talked about making the Downtown look better and he has told the Public Works Department that trimming the sidewalks is an ongoing thing. Town Manager Jeff Mobus added that the State never got back to us about permitting spraying the sidewalks, noting that he didn't believe that spraying would be a popular solution anyway.

Chair Kristi Morris commented that regarding the line-striping, he receives concerns about the Plaza parking lot, noting that he is aware it is private property. Chair Kristi Morris inquired if the entrances and exits are something that can either ask about or do because it puts traffic onto Town roads. Town Manager Jeff Mobus responded that he would check to make sure, but believed we could do it. Everett Hammond noted concerns about the Town line-striping the lot because if you start doing it for one you have to do it for all. Everett Hammond continued that he would say it's not ours and should be up to the current owner to do it. Further discussion ensued regarding contacting the owner to see when they are going to line-stripe their parking lot.

Michael Martin commented that when the plaza was redone, and they did the islands and all the tree plantings somebody had instigated a review of an act 250 permitting process where the plans that were originally submitted were included and all of this landscaping that was never done had to be completed years later. Everett Hammond inquired if it was about the time when they reoriented the direction on the diagonal parking versus straight in.

Michael Martin confirmed and added that they put those islands in and trees and landscaping along the road, noting that it's been quite a few years and it went back to an Act 250 permit that went back decades. Chair Kristi Morris noted that he recalled something about trimming the trees being in the Act 250 permit. Michael Martin added that the State held them to task. Michael Martin continued that he wondered if we reach out to the state permitting, if this is something they are responsible for and was submitted for Act 250 plan previously to the state as an ongoing requirement that they needed to do. Chair Kristi Morris noted that they are dealing with private property.

Walter Martone discussed that the Toonerville Trail is both a walking and biking trail and he was approached by a couple of bikers, who said that the Toonerville trail is useless for bikers, because pedestrians just don't yield. Walter Martone continued that they've been asking or apparently, they asked a long time ago possibly when Tom Yennerell was still here about striping it. Walter Martone noted that we've got a new Town Manager now and he wonders if that's something that could be looked into.

Town Manager Jeff Mobus confirmed and noted that it will be expensive to stripe it, but we can do it. Town Manager Jeff Mobus added that he does see bikes down there all the time now. Town Manager Jeff Mobus noted that it's rare that when on his regular walks a bike doesn't go by, though it is hard to hear them if they don't ring the bell. Town Manager Jeff Mobus added that the Trails Committee is already looking into the cost and to see if that's something that would make sense. Town Manager Jeff Mobus noted that is something that we probably could use the line striping money for. Everett Hammond commented that part of the problem with that is it is such a narrow path that those big trucks aren't going

to fit on that path. Everett Hammond added that the next time we have to replace a line striping machine in the near future we could get the add on where you can actually ride it, noting that it's a small unit. Everett Hammond further added that might be a better rig to keep the line as straight as you can vs having one that you push which would be more likely to wander back and forth. Everett Hammond noted that it's not a lot of money.

Walter Martone discussed that it seems like on infrastructure and maintenance, the maintenance portion of it primarily deals with grounds, outside stuff, and things like that, and not building maintenance. Walter Martone continued that perhaps it should be titled grounds maintenance as he believes that would be a better descriptor of what we're talking about. Walter Martone inquired if it is intended to eventually be expanded to include doing building maintenance. Chair Kristi Morris responded that might be something we want to add to this is the maintenance of our buildings. Town Manager Jeff Mobus confirmed and added that there are some building maintenance funds within the normal budget, but it certainly is not sufficient. Chair Kristi Morris commented that there has been mention before of options for this building, here or elsewhere, or highway there or elsewhere and he added that maybe that should be a plan as to what the board or what the administrations feeling is about the location or maintenance of those structures are. Chair Kristi Morris added that we're contributing annually to building maintenance but to what end. Town Manager Jeff Mobus commented that we can only hold a Band Aid on for so long. Everett Hammond inquired if he was looking at a category as building maintenance and capital together. Chair Kristi Morris responded that building maintenance could be capital if you're relocating for example or the new roof structure at the library, which seems to be annually. Chair Kristi Morris continued that we put in the capital funding to public library for example, \$100,000 and that turned out to not be adequate with bids that we're getting but there's other buildings.

Chair Kristi Morris inquired what does this board or the administration want to do for these municipal locations, the Town Office, the Highway Garage, or the Fire Station. Chair Kristi Morris inquired what is our five year or longer goal for these buildings. Everett Hammond commented that for the highway garage it's worth looking at other options or locations. Chair Kristi Morris pointed out that's been brought to the board before and is not a new idea. Everett Hammond noted that it's not in our plan.

Town Manager Jeff Mobus discussed that he recently reached out to Steve Ankuda about reaching out to the State about the property next to a Correctional Facility. Town Manager Jeff Mobus added that could be useful for a Public Works garage, noting that there is a gas station at the bottom of the hill and there's space up there. Town Manager Jeff Mobus further added that the State has expanded their buffer zone but there is still plenty of acreage outside of that zone that could be acquired.

Town Manager Jeff Mobus discussed that he also had started talking with the School District to see if there are ways that we can combine capital efforts. Town Manager Jeff Mobus added that they don't currently have a place to house their trucks or equipment and they rent the former Hillside Auto. Town Manager Jeff Mobus further added that it's good for us to work together with the school district because they're going to be impacts on our infrastructure, schools also will be changing with the required pre-K and that could be a big issue as they will have to find more space which is always difficult. Everett Hammond commented that ideally, we would find a location that is centered for the Public Works garage. Town Manager Jeff Mobus noted that he asked Public Works what their needs were, and they said they need 4-acres. Everett Hammond inquired if there was anything available up by the airport. Walter Martone commented that it is all State owned.

Chair Kristi Morris discussed on the older plan for D1-1 specific projects and new dates we have Cascade Comtu Falls Park, the bump-out on Main Street, and sidewalks throughout Town and these have all been done. Chair Kristi Morris added that D1-2 work with the Parks and Rec Director and Public Works Director to develop a plan for the aforementioned locations is being done now. Town Manager Jeff Mobus noted that D1-3 they are looking at the other properties that would benefit from maintenance.

Chair Kristi Morris discussed that D1-4 create a long-term schedule for reviewing and updating strategic plan, noting that he saw mention in this plan that they do that review quarterly. Town Manager Jeff Mobus added that it is formal reviewing and updating like they are currently doing, and it has been two years. Town Manager Jeff Mobus continued he believed it was nice to have them review it now as the Board is different now than the one that put this plan together originally and it will help us prepare the budget for the capital plan. Walter Martone commented that he believed this is the perfect time to be doing it and to do it on an annual basis it gives you enough time and enough advanced lead before you have to get into the budget. Walter Martone added that summer tends to be slower for them when they are only having one meeting a month, so these special kinds of impromptu meetings are easier to do, and he agreed that reviewing annually is a good idea. Chair Kristi Morris commented that it doesn't hurt to review whether we update annually or not. Everett Hammond commented that if you reviewed this annually you might not be diving into this as deep so there is less pressure. Walter Martone noted that we would have it on our mind when we go into the budget process then.

Chair Kristi Morris reconfirmed that on D1-3 we're adding in the building maintenance goals or long-term strategies.

## **D2. Improve the overall appearance and maintenance of the Town.**

Chair Kristi Morris discussed D2 to improve the overall appearance and maintenance of the Town by creating more bike racks, seating areas, meeting places for people, and available parking lots, noting that the wayfinding sign project is listed in this section. Town Manager Jeff Mobus. Discussed that the Town has reviewed the Master Plan and in addition to the existing scoping projects, which were discussed earlier, the Town has started addressing blighted properties to enhance code enforcement and he believes that is going very well. Town Manager Jeff Mobus added that it's going to be easy for people to see us addressing the buildings that we have addressed to be demolished. Town Manager Jeff Mobus further added that the next step is the next batch of buildings that we will be addressing. Town Manager Jeff Mobus continued that we are definitely making progress on that, but one challenge which Valley Street people will have will be the flood zone issue along Valley Street as it will be harder to rebuild buildings there. Town Manager Jeff Mobus noted that maybe more greenspace there wouldn't be a bad thing.

Jessica Martin, Springfield on the Move Director inquired regarding D1-3 about the buildings if the Town would consider part of this strategic plan to make public buildings ADA accessible. Michael Martin questioned if all the Town buildings weren't already ADA accessible. Town Manager Jeff Mobus responded that they are not all ADA accessible. Town Manager Jeff Mobus continued that the Community Center for example, the second floor is not ADA accessible. Chair Kristi Morris commented that the fire station the basement floor is not ADA accessible. Chair Kristi Morris added that the PD the first floor is ADA accessible, but the second floor isn't though no one is allowed on the second floor anyway. Chair Kristi Morris

continued that we also have the highway garage and Town Hall is ADA accessible, but we've heard it's difficult. Town Manager Jeff Mobus noted that we do have the MERP grant so we will be doing an ADA assessment on this building (Town Hall) anyway. Town Manager Jeff Mobus added that when we get that done that could lead to a much larger VTS grant up to \$100,000 and use up to 20% of that to do ADA accessibility requirements, noting that the funds don't have to be used on just one building we could do multiple buildings.

Chair Kristi Morris commented that it was a good point to add ADA accessibility to the Strategic Plan and we've heard that issue before and perhaps it ought to be at least a consideration. Jessica Martin Springfield on the Move Director commented that if you know certain groups or certain parts of the Town are looking to relocate to different areas or different buildings, perhaps that could be part of the fit up or the consideration of the of the new space. Everett Hammond commented that a lot of this ADA stuff could end up being capital property and breaking it out in the budget is a great idea, because most of that is not going to be easy.

Further discussion ensued regarding the fire station having a design plan for an ADA ramp out front that was never implemented and there may be areas of the different buildings that it would not be appropriate for the public to access. Additional discussion ensued regarding Park Street School's ADA accessibility, being a lift in the left wing of the building and that there's a whole project that would make that building ADA accessible once they finish the project.

Town Manager Jeff Mobus moved the discussion back to D2 and discussed that we are addressing blighted properties and we're working with Mount Ascutney Regional Commission to secure retaining wall funding. Town Manager Jeff Mobus added that the design funding has not yet been located. Town Manager Jeff Mobus continued that along with the Rotary Club we are collecting soft plastics to turn into benches and we're going to have many more benches in the future. Town Manager Jeff Mobus added that the first bench has been put up at the commons and the next one will be put up Riverside Park. Town Manager Jeff Mobus further added that this program is fantastic in the sense that you really get benches for people to take breaks and build them all over town and each organization that sponsors can get two benches a year.

Further discussion ensued that some of the retaining walls are an appearance problem that needs to be addressed.

Town Manager Jeff Mobus discussed the Wayfinding project will be done this year around October and he believes that the code enforcement is going to be a bigger issue and it's going to help a lot for making the downtown look better and he has great hopes for Park Street in the near future.

### **D3. Infrastructure in the Town of Springfield**

Town Manager Jeff Mobus discussed D3 infrastructure that separate of this he said we need to do an RSMS on all of our Town property and then he realized it was in the previous Strategic Plan with those words, identifying inventory and all the infrastructure in addition to preparing an RSMS for all of our capital assets. Town Manager Jeff Mobus added that he is talking to the department heads and that's already in the works to get done. Town Manager Jeff Mobus noted that will of course all be done in 2023, not in 2021 and 2022. Town Manager Jeff Mobus continued that it will be part of the 2023 budget

presentation when we present the inventories, all the priorities, and then the next step will be in 2024. Town Manager Jeff Mobus apologized that this was missing as we were supposed to be doing it two years ago. Chair Kristi Morris commented that is why we're reviewing it.

Town Manager Jeff Mobus discussed that we talked about assets, sidewalks, culverts, in addition to the Road Surface Management System (RSMS) that was for the roads and doing the solar project if that makes sense. Town Manager Jeff Mobus added that for starters we have to evaluate these other assets like our sidewalks we have 22 miles of sidewalk, and we only maintain 12 miles in the winter. Town Manager Jeff Mobus further added that typically sidewalk maintenance is very expensive, and we could be putting as much money into sidewalks as we put into paving. Town Manager Jeff Mobus continued that the sidewalk is done over on Mineral Street. Town Manager Jeff Mobus noted that stretch on Mineral Street was \$159,000 not including engineering for less than 800 feet.

Town Manager Jeff Mobus discussed along with the inventory when we were looking at the work that needs to be done, obviously we're going to put the RSMS together, is to look across all the categories because you don't want to be putting a million dollars into paving Riverside for example and then digging up the waterline underneath it within the next few years. Town Manager Jeff Mobus added that you want to make sure that you chronologically prioritize the projects even though there is always a desire to improve what people can see, but a lot of times you have to do the work underneath it first otherwise it's not money well spent. Town Manager Jeff Mobus further added that we updated the specs on the roofer for the library and Everett Hammond the Library building liaison is reaching out to bidders and Library Director Sue Dowdell is working with the State Department of Libraries for a library grant for Capital improvements.

Further discussion ensued that the Town Manager would use the old template to type up the updates to the Strategic Plan.

#### **D4. New Access Road to Industrial Park**

Town Manager Jeff Mobus discussed D4, the new access road to the Industrial Park. Town Manager Jeff Mobus added that the Industrial Park comes up fairly often in discussions and it would have come up a lot sooner except that the biomass plant didn't go through out there. Town Manager Jeff Mobus added that access to that park is not ideal and there are two general ways that you could improve it. Town Manager Jeff Mobus continued that you could add a new road straight from Town down to the Industrial Park or you could significantly enhance the access from across the northern side of Giddings Street coming down. Town Manager Jeff Mobus further added that there is an undersized bridge that we would have to significantly enhance so again, we are looking at significant dollars to do this.

Town Manager Jeff Mobus added that we were hoping for the project base TIF to go through. Chair Kristi Morris commented that it's in the bill to expand but it's limited and it's capped the number. Chair Kristi Morris added that 11 towns now have a TIF and they're expanding it but it's not unlimited. Town Manager Jeff Mobus added that it would be an ideal TIF project because that would be the infrastructure and could be paid by the enhancements in the Industrial Park particularly noting that there's one property there that has hundreds of acres and they've talked about subdividing and that they would need better access to the

park. Town Manager Jeff Mobus further added that would be a good situation in such that we'd be able to go to them to pay back the TIF and it wouldn't cost the town tax dollars.

Town Manager Jeff Mobus discussed that he deals with Bob Flint regularly and he's bringing it up more often. Town Manager Jeff Mobus added that he would say reviewing plans in 2022 is not really what we need to do. Town Manager Jeff Mobus continued that what he believes we need to do in 2023 is to hire a consultant to evaluate the two main options and then we have to decide which we think is a better option. Town Manager Jeff Mobus further added that we're not sure which would be better or easier to get done or accomplished. Town Manager Jeff Mobus further discussed that he believes the upsides in the bridge from the northern side will be easier and won't be nearly as complex as building a new road straight down from Route 10 to the Industrial Park.

Town Manager Jeff Mobus discussed that he would have in 2023 hire an engineer to evaluate the options and develop a plan. Town Manager Jeff Mobus added that then he would have in 2024 obtain easements and then 2024-2025 search for funding with a completion year of 2026 at the earliest. Town Manager Jeff Mobus further added that he believes an additional option would be a rail line out to the Chester Depot from the Industrial Park, noting that it isn't very far but would be a nightmare in terms of easements and everything else.

Further discussion ensued regarding the TIF program, the allocation of funds for TIFs and the loan payoff process involved.

Michael Martin inquired if there are any businesses that would be upset with a TIF district because the presumption is that we're collecting increased taxes from those property owners in this district.

Further discussion ensued that we are not raising taxes, but we are increasing the property value for the new properties that are redeveloped. Additional discussion ensued that to qualify for a TIF we need to have a large amount already committed to the project that we are seeking TIF funding for.

## **D5. Code Enforcement**

Town Manager Jeff Mobus discussed D5-1 adding that they did complete that in 2021. Town Manager Jeff Mobus added that D5-2 identify buildings that exhibit signs of blight that are in the vicinity of the Designated Downtown, including Valley Street up to the Town's 2<sup>nd</sup> parking lot, that this is ongoing. Town Manager Jeff Mobus added that for D5-3 he has Chuck Wise and Chris Palamer working on two priorities, one is the Valley Street area and Furnace Street. Town Manager Jeff Mobus further added that we are asking for compliance and last he checked 30 letters or tickets had been issued to 30 properties. Town Manager Jeff Mobus continued that they've really stepped up the bureaucratic side of it, not just trying to get voluntary compliance, but now we've moved on to the more formal step for a lot of the owners. Town Manager Jeff Mobus noted that we did get voluntary compliance from a lot of owners also. Town Manager Jeff Mobus further discussed that we are never going to finish any of this as this is an ongoing thing.

Town Manager Jeff Mobus discussed D5-5 evaluate the availability of Code Enforcement Officer to address the problem buildings identified. Town Manager Jeff Mobus added that Chuck Wise has done code enforcement for several years, so if there's an emergency situation, he can go and take a look. Town

Manager Jeff Mobus continued that if it's something that can be done at the end of his shift Chris Palamer does that. Town Manager Jeff Mobus further added that Chuck Wise reaches out and compares notes with Chris Palamer multiple times a week. Town Manager Jeff Mobus further discussed that it's an ongoing and steady thing and we're definitely on the right side of this now. Town Manager Jeff Mobus noted that Chuck Wise plans to incorporate Carrie Kellow, his assistant, into the enforcement process as well.

Walter Martone discussed that this might want to be added for specific projects but in August the Ordinance Committee would be recommending an expansion and enhancement to the Blight ordinance to give better and larger reach on the deemed "blighted buildings" based on the new authority in the charter. Walter Martone added that the Ordinance Committee is looking at expanding jurisdiction town wide and also enhancing what qualifies as a blighted building. Michael Martin added that right now the ordinance solely allows us to enforce the vacant building ordinance and blighted buildings only in school zones and childcare centers in certain areas, where we'd like to expand that blighted building to the entire community, and it would be helpful to the enforcement actions.

Town Manager Jeff Mobus discussed that 25 Union Street has passed over to Big Sky Properties, but he's (Matt Priestley) not going to take it down for a few weeks because Paul Stagner and the Fire Station can use it as a training area for a fire fight. Town Manager Jeff Mobus added that he gives Matt Priestley a lot of credit for allowing us to do that as it's good for our guys to have real training areas. Town Manager Jeff Mobus further added that we're in the 30-day window for transferring the 31 Pearl Street property.

Town Manager Jeff Mobus discussed regarding 84 Valley Street, it's becoming clearer to the owner that he's not as capable as he thought, and the options are much less than previously thought because of the flood zone situation over there. Town Manager Jeff Mobus added that for example he (Jason Skibniowsky) thought he could develop the garage into apartments, but because of the flood zone he would not be able to because of the financial dynamics of developing that property. Town Manager Jeff Mobus noted that the garage may need to be torn down as well. Michael Martin inquired if this was coming up at the next Selectboard meeting. Town Manager Jeff Mobus confirmed and added that he (Jason Skibniowsky) has not gotten back to him with a plan yet. Michael Martin commented that he wants to be assured that he has the capabilities to do this work and that plan should give us the competence that he can complete it in a timely fashion. Michael Martin added that the Town Manager should make him aware that the board should be looking for some assurance from him as to why they wouldn't enforce the action that they've taken. Michael Martin further added that he needs to give them proof that he deserves a longer period of time. Town Manager Jeff Mobus further added that he met the SEVCA person that Jason Skibniowsky is working with and directed him down to Chuck Wise in Zoning to discuss any zoning considerations and the flood zone issue and made sure that they understand what we require.

Michael Martin inquired about the South Street property and if it had been posted in the newspaper. Town Manager Jeff Mobus confirmed and added that you have to do a 30-day post in the newspaper paper and then after that the 90 day starts. Michael Martin inquired when that was posted. Town Manager Jeff Mobus responded that he would have to look at the date to be sure but believed it had been posted in May.

Chair Kristi Morris discussed that we have our code enforcement officer and they talked about working with the zoning administrator, so we're happy right now with the effort that we're putting into it and what we're getting out of it at least for short term here. Town Manager Jeff Mobus confirmed and added that



we need to focus on our capital assets and the RSMS in addressing that he believes is going to take a lot more of our time going forward. Town Manager Jeff Mobus added that the capital assets are bigger projects that take more time and more money. Town Manager Jeff Mobus added that it's important that we do this, but then we need to make sure that our capital plan aligns with our strategic plan, and it all makes sense.

Walter Martone inquired if we have to take down some of these properties like South Street or Valley Street on our dime initially, before we recover the funds, do we have enough left in our tear down building fund that we set up. Town Manager Jeff Mobus responded that we certainly have enough left for one and maybe for a second one. Town Manager Jeff Mobus added that his initial forecast right now we're actually not in bad shape on our budget this year and he may have some funding there. Chair Kristi Morris added that's something to keep an eye on as we get into budget session for future years.

Town Manager Jeff Mobus discussed one of the capital assets the Town has that we are going to have to address and figure out a plan for the trees in the cemeteries. Town Manager Jeff Mobus added that the estimate came in that 98 trees had to come down and it would be around \$117,000. Town Manager Jeff Mobus noted that he thought it would be \$20,000 or \$30,000 and we could do it across the fiscal year in the summer. Town Manager Jeff Mobus continued that he doesn't have \$117,000 in the cemetery fund. Town Manager Jeff Mobus further added that he believes they can call it capital and talk to the Board of Trustees about using some of the capital or the capital of the endowment, though he would not recommend doing that. Michael Martin inquired if we could cover the costs of maintaining the cemeteries from the earnings from the endowment. Town Manager Jeff Mobus responded that we do not as it's only \$10,000 in interest from the endowment and the last few years it has been half that. Town Manager Jeff Mobus added that he feels very strongly about using the capitol for the cemetery. Chair Kristi Morris noted that's another project to put on the radar.

Chair Kristi Morris discussed that this is an ongoing document so when it gets compiled there may be additions subtractions that are required as we reprioritize items. Chair Kristi Morris added that it's a dynamic document which is why it's important to review it annually and then adjust it to where we think it needs to be.

Further discussion ensued that Town Manager Jeff Mobus would redo the Strategic Plan with the items discussed and the Board would set another meeting to review at a future meeting.

The meeting adjourned at 7:10 pm.

Respectfully submitted,

Carrie M. Kellow, Recording Secretary