

**TOWN OF SPRINGFIELD  
INCLUSION COMMITTEE**

**Meeting**

**Tuesday, November 28, 2023, 5:30 p.m.**  
Springfield Town Library • 43 Main Street

Join Zoom Meeting

<https://us02web.zoom.us/j/86717452586?pwd=YXN0eVErSlcwM0NuN0xUMXZtZXBPdz09>

Dial by your location

+1 646 931 3860 US

Meeting ID: 867 1745 2586

Passcode: 958815

**Agenda**

1. Call to Order
2. Additions / Subtractions to the Agenda
3. Public Comment
4. Announcements
5. Approval of Minutes of October meeting
6. New Business
  - a. Committee vacancies
7. Old Business
  - a. SSD Inclusion Committee update (if any)
  - b. New employee handbook
  - c. Follow-up discussion of information received from town manager
    - i. town website accessibility
    - ii. departmental procedures for putting DoI into practice
  - d. Follow-up of review of selected town policies and procedures
    - i. delinquent tax, water, and wastewater assessment collection
    - ii. hiring
    - iii. public park permitting
  - e. Discuss information received concerning training for town employees
    - i. Police Department
    - ii. Fire Department
    - iii. Other Departments
  - f. Ongoing Housing-Related Work
    - i. Identification of rental units
    - ii. Fair housing handout
8. Potential Recommendations to Selectboard
9. Set date of next regular meeting: December 26, 2023, at 5:30 PM
10. Adjournment