

June 13, 2023

The Regular Meeting of the Housing Authority of the Town of Springfield was held at the Westview Terrace Community Room at 8:37 A.M.

(A) Roll Call: Present were Mr. Peter Andrews, Mr. Jeff Perkins, Ms. Mimi Yahn and Ms. Jessica Martin.

Staff: Laura Ryan

Guests: none

(B) Old Business:

(1) Woolson Block: Magic Mama Medicine has renewed their MOU until 12/31/23.

(2) Capital Projects –

a. Huber Ventilation Project

i. Slight delays due to waiting for “tie downs”, but moving towards completion.

b. High Street (Goldberg Building)

i. All Seasons Construction is able to schedule the back tiered porch replacement for this fall. Costs are not in, but anticipated to be six figures.

(3) Development Updates

a. Summit Ave. – Project is moving along. RVTC will contract for the build of the unfinished modular home and C & M concrete is aware of the project for construction of the “Alaskan Slab” foundation.

b. Southridge – Laura met with Bob Flint about potentially getting a consultant for the project. We still need to wait out state legislation S.100 and see what happens with the school owned lot adjacent to the SHA property.

c. 31 Pearl Street – The town posting deadline is 6/19/23. Laura has contacted several companies regarding the take down – which will be difficult and expensive due to hazards and site issues.

(4) Other Business –

a. Tenant Receivables.

i. Receivables are improving as we have returned to sending “notices to vacate” on the pre-pandemic timeline.

(E) New Business:

1) Request for Donations –

(a) Hacker’s Tournament Sponsorship – same as 2022.

2) Other Business:

(a) The Board entered executive session at 9:05am to discuss a tenant legal issue, personnel & salaries. The board exited executive session at 10:00am.

(b) The Maples Budget: The budget was presented to the board for approval. As Rural Development failed to approve the 2022/2023 budget, we only completed necessary

maintenance items and the capital items are largely repeated from last year. It does reflect changes in insurance and personnel costs. Jeff Perkins moved that the board approve the 2023/2024 budget for the Maples. Jessica Martin Seconded. All were in favor.

- (c) Mascoma Money Market Account: Due to the change in account type for our reserves held at Mascoma, we will need to set up a separate account for monthly deposits. Board member signatories will need to update, or provide their personal information to Mascoma, so we can complete the set up of the new account.

(F) Adjournment: The meeting adjourned at 10:05 A.M. The next meeting will be held July 11<sup>th</sup> at the Westview Office immediately following the SHU meeting.

Respectfully submitted,

Laura Ryan  
Secretary to the Board &  
Executive Director



Peter Andrews  
Chairman  
Springfield Housing Authority