

TOWN OF SPRINGFIELD
SPRINGFIELD INCLUSION COMMITTEE
Organizational Meeting
Springfield Town Library, 2nd Floor
43 Main Street, Springfield, VT 05156
Wednesday, April 20, 2022
6:30 p.m.

FINAL, APPROVED MINUTES

1. Call to Order

The meeting was called to order by the entire group at 6:30 p.m. In attendance in person were patrice jones, Char Osterland, and Sue Dowdell. In attendance via Zoom were Jules O'Guin and Charis Boke. Not present was Walter Martone.

2. Introductions

All those present introduced themselves.

3. Election of Chair and Secretary

patrice mentioned that there were the number of open seats (3) left on the committee and that one sitting member was not in attendance. Based on that, it was decided not to select permanent chair of the committee at this time and to select the permanent chair once all committee seats are filled. Charis Boke made a motion, seconded by Char Osterland, to nominate patrice jones as the temporary chair. All approved (5-0).

Sue mentioned that she would take minutes for this meeting but will not be able to do it all the time. Char and Charis indicated they would be willing to do it on a rotating basis until a permanent secretary is chosen. patrice jones made a motion, seconded by Jules O'Guin, that the temporary secretaries be Sue, Char and Charis in rotation until such time that all committee seats are filled. All approved (5-0).

Information regarding open meeting laws was shared, including the following presentation by Secretary of State Jim Condos which was placed in the chat for all to review before the next meeting <https://www.youtube.com/embed/CLxkS7PGH7M>.

4. Set next meeting dates and agenda items

The regular meetings will be held on the third Wednesday of the month at 5:30 p.m. on the second floor of the library. The next meeting will be held on Wednesday, May 18, 2022 at 5:30 p.m.

Meetings will be no longer than 90 minutes. Agenda items for the next meeting will include, as time permits:

- Additions/Subtractions to the Agenda
- Public Comment
- Review regulations governing committee
- Review of Declaration of Inclusion
- Identification of shared vocabulary
- Identification of Foci, Populations, and Strategies
- Identification of rough timeline

Char mentioned several resources regarding diversity, equity, and inclusion that she had and would email members for review before the next meeting.

Charis asked about the committee governance and will follow up with the town manager for specific answers. She also asked who would be the spokesperson of the committee. The group decided that, at this time, any inquiries would be sent to the town manager.

5. Adjourn

Sue made a motion, seconded by Char, to adjourn the meeting. All approved (5-0).
The meeting was adjourned at 7:26 p.m.

Respectfully submitted,
Sue Dowdell