

**TOWN OF SPRINGFIELD
SELECTMEN'S HALL – 96 MAIN STREET – THIRD FLOOR
SPECIAL SELECTBOARD MEETING
THURSDAY, MARCH 9, 2023 @ 5:30PM**

Zoom Video Conferencing & In Person

APPROVED MINUTES

A. CALL MEETING TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE:

Town Clerk, Barbara Courchesne, called the meeting to order at 5:30PM. Roll Call was taken and the Pledge of Allegiance was recited.

Selectboard Members: Chair Kristi Morris, Michael Martin, Walter Martone, Crissy Webster, and Everett Hammond were present in-person.

Administration: Town Manager Jeff Mobus and Town Clerk Barbara Courchesne were present in-person.

B. ORGANIZATION OF SELECTBOARD:

1. Oath of Office – Town Clerk Courchesne administered the Oath of Allegiance and Oath of Office to Kristi Morris and Michael Martin.

2. Elect Chair – Town Clerk Courchesne asked for nominations for the position of Selectboard Chair.

**MOTION: Michael Martin moved to nominate Kristi Morris for the position of Selectboard Chair.
Seconded by: Walter Martone.**

Town Clerk Courchesne asked if there were any other nominations for the position of Selectboard Chair. There were none.

**MOTION: Walter Martone moved to close nominations for Selectboard Chair.
Seconded by: Michael Martin.
Vote: 5 Yes, passed unanimously**

Town Clerk Courchesne called for votes to elect Kristi Morris as the Selectboard Chair.

Vote: 5 Yes, passed unanimously

Town Clerk Courchesne turned the floor over to newly elected Selectboard Chair, Kristi Morris.

3. Elect Vice-Chair – Chair, Kristi Morris asked for nominations for the position of Selectboard Vice-Chair.

**MOTION: Walter Martone nominated Michael Martin for Selectboard Vice-Chair.
Seconded by: Everett Hammond.**

Chair Morris asked if there were any other nominations for the position of Selectboard Vice-Chair. There were none.

**MOTION: Crissy Webster moved to close nominations for Selectboard Vice-Chair.
Seconded by: Walter Martone.
Vote: 5 Yes, passed unanimously.**

Chair Morris called the vote.

Vote: 5 Yes, passed unanimously.

4. Adopt Robert's Rules for Transaction of Business.

MOTION: Vice-Chair, Michael Martin, moved to adopt Robert's Rules of Order, Modified, for transacting business.
Seconded by: Crissy Webster.
Vote: 5 Yes, passed unanimously.

5. Set Meeting Schedule

Town Manager Jeff Mobus suggested that the Board meet on the 2nd and 4th Mondays from September through May and on June 12, July 10, and August 14.

MOTION: Everett Hammond, moved to set the Selectboard Meeting schedule for twice a month, September through May and June 12, July 10, and August 14.
Seconded by: Vice-Chair, Michael Martin.

Walter Martone noted that he won't be available on August 14. After a brief discussion, it was agreed to keep that date.

Vote: 5 Yes, passed unanimously.

6. Designate the Official Newspaper

MOTION: Vice-Chair, Michael Martin, moved to adopt the Shopper as the designated official newspaper for the Town of Springfield.
Seconded by: Crissy Webster.

Town Clerk Barbara Courchesne noted that she needs to post in 5 locations for elections.

Vote: 5 Yes, passed unanimously.

7. Designate Meeting Notice Posting Locations

MOTION: Vice-Chair, Michael Martin, moved, per Open Meeting laws, all public meetings shall be posted on the Town Website, at the Town Office, at the Springfield Town Library and the North Springfield Post Office.
Seconded by: Crissy Webster.

Town Manager Jeff Mobus noted that the North Springfield Post Office does not accept any responsibility for postings in their location. There hasn't been any problems, but they don't assist with posting or monitor the postings. The Board discussed whether or not there was a better location in North Springfield and agreed to keep using the Post Office for now since there haven't been problems.

Vote: 5 Yes, passed unanimously.

C. ADJOURN:

MOTION: Michael Martin moved to adjourn at 5:45 PM.
Seconded by: Crissy Webster.

Vote: 5 Yes, passed unanimously.

The meeting adjourned at 5:45. No further action was taken.

Respectfully submitted,

Jeff Mobus, Acting Secretary