

February 14, 2024

The Regular Meeting of the Housing Authority of the Town of Springfield was held at the Westview Terrace Community Room at 8:03 A.M.

Roll Call: Present were Mr. Peter Andrews, Ms. Jessica Martin, Mr. Dan Harrington (via zoom), Mr. Jeff Perkins and Ms. Mimi Yahn (via zoom).

Staff: Laura Ryan

Guests: Jeff Mobus

Old Business:

(A) Minutes: The minutes from the January 9, 2024 & January 17, 2024 meetings were approved.

(B) Financial Report: The financial report was distributed by email.

(C) Woolson Block: The Youth in Transition house manager has given notice, we are searching for a new one in cooperation with HCRS. A young person has been interviewed for program acceptance, and another youth is in the process; so we hope that the spaces are full soon. One of the commercial leases has been signed, the other pending. The agreement for Magic Mama Medicine to continue to another 6 months is pending.

(D) Capital Projects –

a. Huber Ventilation Project

i. We have a few items to wrap up from the balancing report. But, are mostly complete and conducted the final public hearing last night.

b. Whitcomb Stormwater / Roof

i. Roof bid packets should be out.

ii. Jeff Mobus spoke to the stormwater project, which will involve placement of a pond off of Craig Hill Road. The pond would be able to slow the flow, and hopefully, prevent flooding in the event of a 25 year storm. The town is also looking at more work on Grove Street, to limit the flooding in the area of the Whitcomb Building. Our financial commitment to this project would take the place of the “terraced garden” previously planned. We would still replace the cement barriers with planters, that might assist with water diversion.

(E) Development Updates

a. Executive Session – Moved to end of agenda. 8:41 am Jessica Martin moved that we enter executive session to discuss real estate, the motion was seconded by Jeff Perkins. All were in favor. 8:52am Jeff Perkins moved to exit executive session, the motion was seconded by Jessica Martin, all were in favor.

b. Summit Ave. – With the assistance of Dave Dancosse, the permit with the state has been filed. We will be working with the town to see if other permits are needed.

- c. 31 Pearl Street – We received two proposals for foundations, one traditional, one “fox blocks”. Laura has calls into several modular home dealers, and get their advice.
- d. South Street – Rural development has not been in communication with us.

(F) Other Business –

- a. Tenant Receivables. The Huber building eviction has occurred. We are currently storing the resident’s belongings. The Mountain View eviction will be dismissed, as the resident has corrected the issue.

(E) New Business:

1) Request for Donations –

- (a) Concerts at the Comtu -- \$500 – All in favor, Jessica abstained.
- (b) “Green on Main” project of the Congregational Church -- \$1,000 – All in favor, Peter abstained.

2) Other Business:

- (a) Town easement for fire hydrant replacement at Whitcomb Building. The hydrant will be relocated from the current location and requires a new easement deed. Jessica Martin moved that SHA agree to the new easement deed. The motion was seconded by Jeff Perkins. All were in favor.
- (b) Town discontinuation of roads on South Street. The roads that are being discontinued have long been out of use. The easement deeds will be discontinued & the action benefits SHA. Laura will attend the scheduled walk around with the town.
- (c) 2023 SEMAP score. SHA scored a 92 for 2023 and remains a “high performer”.
- (d) Springfield 802 Commitment/Stakeholder agreement. Laura shared the agreement that Springfield 802 has proposed and indicated some reluctance to sign on due to the agreement for data sharing. Other concerns from the group included time involved & use of our name without control of the messaging. It was agreed that Laura will continue to attend the meetings and cooperate with the marketing efforts.
- (e) Mountain View audit will be distributed by email.

(F) Adjournment: The meeting adjourned at 8:52 A.M. The next meeting will be held March 12, 2024 at the Westview Office.

Respectfully submitted,



Laura Ryan
Secretary to the Board &
Executive Director



Peter Andrews
Chairman
Springfield Housing Authority